APPLY FOR BUSINESS ACCOUNTS AND SERVICES
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Application Procedure for Business Account

1. Complete the Business Account application form

<table>
<thead>
<tr>
<th></th>
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</tr>
</thead>
<tbody>
<tr>
<td><strong>What you need to bring</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>OCBC Business Account application form</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>Minimum deposit in cash or cheque</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Certified true copies of NRIC/Passport of all Authorised Signatories/Directors/Partners/Office Bearers/Ultimate Beneficial Owners/Velocity@ocbc Authorisers</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>A bank staff, corporate secretary or notary public can certify.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Certified true copies of residential address proof e.g. NRIC, Telco bill, Bank statement of all Authorised Signatories/Directors/Partners/Office Bearers/Ultimate Beneficial Owners/Velocity@ocbc Authorisers (Bill dated within last 3 months from date of application)</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>Certified true copy of Constitution of the Company</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Certified true copy of By-Laws of Society/Association/Club</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>✓</td>
</tr>
<tr>
<td>Certified true copy of Minutes of Meeting of Management Committee (Signed by 2 office bearers of different functions)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>#</td>
</tr>
<tr>
<td>Board Resolution (bank’s standard/company’s) signed by any 2 Directors or Director &amp; Company Secretary</td>
<td>✓</td>
<td></td>
<td>✓</td>
<td>✓</td>
<td>^</td>
</tr>
</tbody>
</table>

2. Who needs to be present

The following signatories must be present with their NRIC/Passports at OCBC Bank branch at point of account opening.

- **Any 2 Directors** (unless otherwise specified in Board Resolution)
- **All Partners** (For Partnership only)
- **Any 2 Partners**
- **Business Owner**
- **Any 2 Office Bearers**

<table>
<thead>
<tr>
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<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Who needs to be present</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Any 2 Directors (unless otherwise specified in Board Resolution)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>All Partners (For Partnership only)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Any 2 Partners</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Business Owner</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Any 2 Office Bearers</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

^ LLP to also submit their LLP Partnership Agreement, if available.
# To include authorisation to open and close accounts with the Bank and appointment of authorised signatories.

For help, please call our Business Banking Commercial Service Centre at (65) 6538 1111 or email us at BizInteract@ocbc.com
### 1 Type of account

<table>
<thead>
<tr>
<th>Singapore Dollar Accounts</th>
<th>Foreign Currency Accounts</th>
</tr>
</thead>
<tbody>
<tr>
<td>□ Business Growth Account</td>
<td>□ Business Smart Account</td>
</tr>
<tr>
<td>□ Business Entrepreneur Account</td>
<td>□ USD</td>
</tr>
<tr>
<td>□ Business Entrepreneur Account Plus</td>
<td>□ EUR</td>
</tr>
<tr>
<td>□ SGD Fixed Deposit Account</td>
<td>□ Call Deposit Account</td>
</tr>
<tr>
<td>□ SGD Chequing Account</td>
<td>□ GBP</td>
</tr>
<tr>
<td>□ Others</td>
<td>□ JPY</td>
</tr>
<tr>
<td></td>
<td>□ HKD</td>
</tr>
<tr>
<td></td>
<td>□ Other currency</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Foreign Currency Accounts</th>
<th>Select accordingly</th>
</tr>
</thead>
<tbody>
<tr>
<td>□ Business Smart Account</td>
<td>□ USD</td>
</tr>
<tr>
<td>□ Call Deposit Account</td>
<td>□ EUR</td>
</tr>
<tr>
<td>□ Fixed Deposit Account</td>
<td>□ GBP</td>
</tr>
<tr>
<td>□ USD Chequing Account</td>
<td>□ JPY</td>
</tr>
<tr>
<td>□ Others</td>
<td>□ HKD</td>
</tr>
</tbody>
</table>

### 2 Business details

Registered name of business

Fax number

Office number  \* (country code) - (area code, for non SG number) - (contact number)

Nature of business \* Please describe your business activity

GST registered  \* Yes \* No

Country of domicile \* Where is your business operating in?

Select one

- Please refer to our particulars contained in the attached ACRA Business Profile \* OR \* Refer to particulars below

<table>
<thead>
<tr>
<th>Business registration number</th>
<th>Date of incorporation * DD/MM/YY</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Country of incorporation</td>
</tr>
<tr>
<td></td>
<td>□ Singapore * □ Others</td>
</tr>
</tbody>
</table>

Registered address of business

Postal Code

Business type \* Select one

- Sole Proprietorship
- Partnership
- Private Limited
- Public Company
- Association/Club/Society/School/MCST/Religious Organisation
- Others

### 3 Account particulars

Accounts to be used for

- Business operations
- Investment
- Others

Source of capital / revenue / wealth

- Business income
- Capital contribution
- Others

Account name \* If different from registered name

Mailing address \* If different from registered address

Postal Code
### Sign up for PayNow and SGQR

- **PayNow** is a service that allows you to receive money using your Unique Entity Number (UEN) without the sender having to indicate your account number. You can also generate a PayNow QR code from our Business Mobile Banking app after we sign up PayNow for your company/business to receive money.

- **Singapore Quick Response Code (SGQR)** help you to combine multiple QR payment options, including PayNow QR, into one. All QR payment options accepted by your business will be displayed on your SGQR label.

- **After you have signed up for PayNow, and if you want an SGQR label, we are able to create a new label or update your existing label for you to receive money easily.** If you need an SGQR label, please request from us. However, if you would like to print the label yourself, please follow the printing specifications found at www.ocbc.com/business-SGQRprintspecs

### Sign up for PayNow

I/We consent to Oversea-Chinese Banking Corporation Limited to sign up my Singapore-incorporated company/business for the PayNow service and linking my Unique Entity Number (UEN) (the “PayNow Proxy”) with my Singapore dollar business current account. If the Unique Entity Number (UEN) for my company/business is already signed up, the bank will not proceed with such sign up.

[ ] I/We do not wish to sign up for PayNow service.

### Sign up for SGQR

I/We consent to Oversea-Chinese Banking Corporation Limited to sign up my/our PayNow Proxy with the central repository for the SGQR to facilitate payment collection from my/our customers to me/us through the SGQR. If my/our information provided for SGQR sign up is incomplete or not accurate or if I/we did not sign up for PayNow, the bank will not proceed with such sign up.

*Note: View your SGQR label online after your Velocity@ocbc account has been set-up. Sticker label(s) will be mailed to your company within 10 working days. If you need more sticker label(s), login to OCBC Business Mobile Banking app or Velocity@ocbc [http://velocity.ocbc.com](http://velocity.ocbc.com) to request.*

### Create new SGQR label

<table>
<thead>
<tr>
<th>Name on label for outlet 1</th>
<th>Max 25 characters including spaces</th>
</tr>
</thead>
<tbody>
<tr>
<td>(Outlet name to be displayed on SGQR label eg. Growerkz Co. Tiong Bahru)</td>
<td></td>
</tr>
<tr>
<td>Postal Code</td>
<td>Level &amp; Unit Number</td>
</tr>
<tr>
<td>Terminal ID</td>
<td>Optional. Number and alphabets only</td>
</tr>
<tr>
<td>Reference</td>
<td>Optional. Max 25 characters including spaces</td>
</tr>
</tbody>
</table>

*This information will appear on your bank statement and cannot be edited by payee. Avoid using special characters.*

### Update existing SGQR label

<table>
<thead>
<tr>
<th>SGQR ID</th>
<th>Mandatory 12 characters</th>
</tr>
</thead>
<tbody>
<tr>
<td>The SGQR ID can be found at the top right corner of your existing label</td>
<td></td>
</tr>
<tr>
<td>Name on label for outlet 1</td>
<td>Max 25 characters including spaces</td>
</tr>
<tr>
<td>(Outlet name to be displayed on SGQR label eg. Growerkz Co. Tiong Bahru)</td>
<td></td>
</tr>
<tr>
<td>Reference</td>
<td>Optional. Max 25 characters including spaces</td>
</tr>
</tbody>
</table>

*This information will appear on your bank statement and cannot be edited by payee. Avoid using special characters.*

### SGQR ID

<table>
<thead>
<tr>
<th>SGQR ID</th>
<th>Mandatory 12 characters</th>
</tr>
</thead>
<tbody>
<tr>
<td>The SGQR ID can be found at the top right corner of your existing label</td>
<td></td>
</tr>
<tr>
<td>Name on label for outlet 2</td>
<td>Max 25 characters including spaces</td>
</tr>
<tr>
<td>(Outlet name to be displayed on SGQR label eg. Growerkz Co. Tiong Bahru)</td>
<td></td>
</tr>
<tr>
<td>Reference</td>
<td>Optional. Max 25 characters including spaces</td>
</tr>
</tbody>
</table>

*This information will appear on your bank statement and cannot be edited by payee. Avoid using special characters.*

[ ] I/We do not wish to sign up for SGQR
## Contact person

> Authorised to receive communication from us and to communicate customer information to us for all accounts under the same company

<table>
<thead>
<tr>
<th>Main contact</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>NRIC/Passport number</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Email address</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Mobile number</strong> + (country code) - (contact number)</td>
<td></td>
</tr>
<tr>
<td><strong>Office number</strong> + (country code) - (area code, for non SG number) - (contact number)</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Secondary contact</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>NRIC/Passport number</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Email address</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Mobile number</strong> + (country code) - (contact number)</td>
<td></td>
</tr>
<tr>
<td><strong>Office number</strong> + (country code) - (area code, for non SG number) - (contact number)</td>
<td></td>
</tr>
</tbody>
</table>

## Declaration

### Declaration on beneficial ownership of company

- If the list is more than the spaces provided, please attach list. Please furnish certified true copies of their identity documents and proof of address.
- Declaration not applicable to entities listed on the Singapore Exchange and/or financial institutions supervised by the Monetary Authority of Singapore.

I/We declare that the following person(s) ultimately own and/or control the management of the company:

<table>
<thead>
<tr>
<th>Full name &gt; Including aliases</th>
<th>Full name &gt; Including aliases</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Residential address</strong> &gt; as per proof of address</td>
<td><strong>Residential address</strong> &gt; as per proof of address</td>
</tr>
<tr>
<td><strong>NRIC/Passport number</strong></td>
<td><strong>Date of birth</strong> DD / MM / YY</td>
</tr>
<tr>
<td><strong>Nationality</strong></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Full name &gt; Including aliases</th>
<th>Full name &gt; Including aliases</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Residential address</strong> &gt; as per proof of address</td>
<td><strong>Residential address</strong> &gt; as per proof of address</td>
</tr>
<tr>
<td><strong>NRIC/Passport number</strong></td>
<td><strong>Date of birth</strong> DD / MM / YY</td>
</tr>
<tr>
<td><strong>Nationality</strong></td>
<td></td>
</tr>
</tbody>
</table>

And I/we acknowledge and confirm that OCBC Bank shall be entitled to rely on my/our declaration above on the identity(ies) of and information relating to the beneficial owner(s) of the Account.
Authorised Signatories

Please list all person(s) authorised to:
(i) operate the account by way of cheques, orders to pay, bills of exchange and any other instruments drawn, signed, endorsed or accepted or made on our behalf; and
(ii) to request on our behalf trade services including but not limited to export negotiation/handling of export bills and other collection services, discounting of bills, confirmation (silent or otherwise) and provide related instructions, including instructions to release title documents for any reason, handling of discrepant documents and to execute related agreements.

Signature ▶ Please sign within the box. For control purposes, please cross out any unused portions.

Name

NRIC/Passport number

Designation/Title Group ➔ If any

Mobile number ➔ (country code) - (contact number)

Office number ➔ (country code) - (area code, for non SG number) - (contact number)

Name

NRIC/Passport number

Designation/Title Group ➔ If any

Mobile number ➔ (country code) - (contact number)

Office number ➔ (country code) - (area code, for non SG number) - (contact number)

Name

NRIC/Passport number

Designation/Title Group ➔ If any

Mobile number ➔ (country code) - (contact number)

Office number ➔ (country code) - (area code, for non SG number) - (contact number)

Name

NRIC/Passport number

Designation/Title Group ➔ If any

Mobile number ➔ (country code) - (contact number)

Office number ➔ (country code) - (area code, for non SG number) - (contact number)

Signing condition

☐ Singly ☐ Any two jointly ☐ Grouping and signing limits as follows

If applying for multiple accounts,

☐ Signing condition applies for all accounts in this form ☐ No, please specify

Important notes

Deposit Insurance Scheme

Singapore dollar deposits of non-bank depositors and monies and deposits denominated in Singapore dollars under the Supplementary Retirement Scheme are insured by the Singapore Deposit Insurance Corporation, for up to S$75,000 in aggregate per depositor per Scheme member by law. Foreign currency deposits, dual currency investments, structured deposits and other investment products are not insured.
To: Oversea-Chinese Banking Corporation Limited ("OCBC Bank")

I/We request OCBC Bank to open the above account(s) (the "Account(s)"). I/We have received and read a copy of the Business Account Terms and Conditions (available at all OCBC Bank branches and at http://www.ocbc.com) and have fully understood its contents. I/We agree to abide and be bound by them and any amendments, alterations and additions thereto as may from time to time be made.

I/We confirm that all the information I/we have provided is true, accurate and complete and I/we have not withheld any information. I/we undertake to keep OCBC Bank informed in writing, within 30 days, of any changes in circumstances that may cause any of the information in this application to become incorrect or incomplete and also undertake to provide any other additional information as may be required by OCBC Bank and/or applicable law.

I/We declare that any funds and assets I/we place with the bank and any profits that they generate, will comply with the tax laws of the countries where I/we live or of which I/we am/are citizen(s) or which I/we am/are otherwise subject to.

I/We consent to disclosures as provided therein and agree that all payments be debited from the Account(s).

I/We hereby certify and confirm that the person(s) whose signature(s) appear in the Authorised Signatories section above and acting according to the signing condition/mandate indicated therein are authorised to:

(i) draw, sign, endorse, accept or make for or on my/our behalf all cheques, bills of exchange, orders to pay and any other instruments (even if, where permitted by OCBC Bank the relevant account is or will become overdrawn) in respect of or in connection with the Account, even though the payment is for the benefit of any director, employee, authorised person/signatory or individual order of any signing person without OCBC Bank having to enquire into the circumstances or being liable in any way in respect of such payment and OCBC Bank be and is authorised to honour any such cheques, bills of exchange, orders to pay and any other instruments; and

(ii) request for and on our behalf the trade services referred to therein and to provide related instructions and execute related agreements.

The person(s) whose information appear(s) in the Authorised User section in this application booklet and/or in other letter(s) of instruction is/are authorised to perform and effect the above services opted by me/us at any time and from time to time for and on my/our behalf in relation to the abovementioned accounts.

I/We confirm that the abovementioned Authorised User(s) has/have sufficient authority to perform and effect all transactions of such services for and on our behalf and all such transactions shall be binding and conclusive on me/us.

For company/association/club/society: We confirm that the company/association/club/society is not insolvent, wound up nor placed in liquidation, judicial management or receivership.

For partnerships: We agree that we shall be jointly and severally responsible and liable to OCBC Bank for all monies owing and liabilities incurred to OCBC Bank by us or any of us whether in the name of or on behalf of the partnership firm or otherwise. Upon any partner ceasing to be a member of the partnership firm by death, bankruptcy, retirement or otherwise, OCBC Bank shall treat the surviving or continuing partner or partners for the time being as having full power to carry on the business of the partnership firm and to deal with its assets, as if there had been no change in the partnership firm.

Where personal data relating to me/us is or will be collected (including by way of recorded voice calls), used or disclosed by OCBC Bank, its related corporations (collectively, the "OCBC Group") and/or their respective business partners and agents (collectively, the "OCBC Representatives"). I/We further agree and consent to the terms of OCBC Bank's Data Protection Policy, available at www.ocbc.com/business-policies or upon request.

Where personal data relating to any individuals is or will be collected (including by way of recorded voice calls), used or disclosed by OCBC Group and/or the OCBC Representatives, I/We confirm that with respect to any personal data of individuals disclosed to the OCBC Group and/or OCBC Representatives, the individuals to whom the personal data relates have agreed and consented to the terms of OCBC Bank's Data Protection Policy, available at www.ocbc.com/business-policies or upon request.

I/We agree and consent to the terms of OCBC Bank’s (I) FATCA Policy and (II) CRS Policy, available at www.ocbc.com/business-policies or upon request, which may require the reporting of information supplied by me/us to relevant tax authorities.

I/We confirm that with respect to any personal data of the Beneficial Owner disclosed to the OCBC Group and/or the OCBC Representatives, the Beneficial Owner has agreed and consented to the terms of OCBC Bank’s (I) FATCA Policy and (II) CRS Policy, available at www.ocbc.com/business-policies or upon request, which may require the reporting of information supplied by me/us to relevant tax authorities.

By signing below, I/we confirm that I am/we are authorised to sign the application form for and on behalf of the company/association/club/society/partnership.
Board Resolution (For Private Limited/Public Company)

To: Oversea-Chinese Banking Corporation Limited

CERTIFIED COPY OF RESOLUTION passed at a Meeting of the Board of Directors of [Company Name], duly convened (at which a quorum was acting throughout) on the [Date] of [Year] 20[Year]

Appointment of Oversea-Chinese Banking Corporation Limited as banker

A RESOLVED that Oversea-Chinese Banking Corporation Limited (the “Bank”) be and it is hereby appointed banker of the Company.

Appointment of authorised persons

B RESOLVED that the directors/authorised persons specified in the Appendix hereto and acting according to the signing mandate indicated therein be and are hereby authorised on behalf of the Company (please refer to the Appendix hereto for the authorised persons and signing conditions):

i Open and Close Accounts
To approve and open with the Bank any number of accounts (the “Accounts”), now or at any time hereafter (the “Account Applications”) for and on behalf of the Company subject to and in accordance with the terms and conditions governing such accounts, as amended from time to time by the Bank, and to execute any and all documents in connection therewith or incidental thereto, including any amendment thereto and to give instructions to close any Accounts;

ii Apply for Account and Banking Services
To apply for any service (the “Services”) mentioned below and provide related instructions:
- custodial services
- electronic services
- cash management services
- remittance and payment services
- trade related services
- any other services or transactions

In respect of or in connection with any account opened by the Company with the Bank from time to time (whether opened before or after the date of this resolution) including, without limitation, the relevant Accounts and the Bank shall be authorised to act on and accept as duly signed for the Company any application (“Services Application”) (subject to and in accordance with the Bank’s terms and conditions set out in such application) and all other documents requested by the Bank in connection with or incidental to the transaction or provision of such services (including but not limited to the operation of accounts in any manner, other than by original written signature, by facsimile transmission, electronic means or otherwise and the use of Personal Identification Numbers (PINs), telephones, computer terminals or other means) and in this connection to deliver to the Bank, on behalf of the Company, guarantees or indemnities or any other security in form and substance acceptable to the Bank, if the same are signed by the directors/authorised persons specified in the Appendix hereto and acting according to the signing mandate indicated therein provided always that, if the Bank receives any instructions which appear to the Bank to be ambiguous or conflicting, the Bank may choose not to act upon them (even if it would result in any loss, without the Bank being liable in any way) until the Bank receives clear and definitive instructions from the Company.

iii Appointment of Authorised Users of the Respective Services
To appoint, certify and confirm to the Bank in the respective Services Applications or any letter of instruction the names of the person(s) (whether from the Company or otherwise), their particulars and the offices respectively held by them, together with specimens of their signatures who are appointed as the Authorised Users of the respective Services subject to the terms and conditions governing such Services and the Bank shall be authorised to act on and accept any instructions given, and transactions entered into by any of the Authorised Users for and in connection with such Service(s), subject to and in accordance with the Bank’s terms and conditions governing such Services, by original written signature, by facsimile transmission, electronic means or otherwise and the use of Personal Identification Numbers (PINs), telephones, computer terminals or other means which the Bank may permit for such Service(s) and all such instructions and transactions shall be deemed to be binding and conclusive on the Company.

iv Appointment of Authorised Signatories
To appoint, certify and confirm to the Bank the names of the person(s) of the Company who are appointed as the Authorised Signatories of any accounts opened by the Company with the Bank from time to time (whether opened before or after the date of this resolution) including, without limitation, the relevant Accounts and/or Services in the respective Account Applications and/or Services Applications subject to the terms and conditions governing such accounts or services and the offices respectively held by the Authorised Signatories, together with specimens of their signatures and signing limits and conditions.

v Borrowing and Granting Security
a. To borrow money and obtain banking or other credit facilities or accommodation (including but not limited to loan, overdraft, discounting of bills, letter of credit facility, releasing of documents against trust receipts, banker’s guarantee/standby letters of credit, shipping guarantees) for the Company, whether alone or jointly and/or severally with any of its subsidiaries or affiliates, on any terms and to incur, sign, make, give and or deliver on behalf of the Company notes, drafts, acceptances, instruments of guarantee, agreements, forms of deposit and withdrawal, letters or rights of set off, charges over deposit and any other obligations, undertakings, instructions, indemnities, and counter indemnities and any other documents which may be required by the Bank in such form satisfactory to the Bank in connection with the Company’s business or the banking or other credit facilities now or hereafter offered or granted by the Bank to the Company or with any and all indebtedness and/or liabilities of the Company to the Bank now or hereafter incurred;

b. To pledge, mortgage, charge or assign and/or deliver on any terms, as security for money now or hereafter borrowed or credit now or hereafter obtained (whether alone or jointly and/or severally with any of its subsidiaries or affiliates) from the Bank all or any of the assets of the Company including but not limited to stocks, bonds, bills receivable, accounts, mortgages, merchandise, bill-of-lading, warehouse receipts, insurance policies, certificates, and any other property held by or belonging to the Company with full authority to endorse, assign or guarantee the same in the name of the Company;
c. To discount any bills receivable or any document held by the Company with full authority to endorse the same in the name of the Company; and

d. To withdraw from the Bank and give receipts for and deal with or to authorise the Bank to deliver to bearer or to one or more designated persons, all or any documents and securities or other property held by it, whether held as collateral security or for safekeeping or for any other purpose.

vi Verification of Specimen Signatures, Notification of Change in Authorised Persons

To appoint, certify and confirm to the Bank the names of the directors/authorised persons specified in the Appendix hereto, the Authorised Users referred to in Clause B(iii) and the Authorised Signatories referred to in Clauses B(iv) and (C) (collectively, the “Authorised Persons”) and the offices respectively held by them, together with specimens of their signatures, and in case of any future change of any of the Authorised Persons or their respective signing conditions and/or limits, the fact of such change and the names of any new or replacement Authorised Person(s) (the “New Authorised Person(s)”) and the offices respectively held by them, together with specimens of their signatures; and the Bank be, and hereby is, authorised to honour any instrument signed by any New Authorised Persons in respect of whom it has received any such certificate or certificates with the same force and effect as if said person or persons were named in the foregoing resolution in addition to or in the place of any person or persons who is/are deleted from the list of the Authorised Persons certified in the Appendix hereto or any of the Account or Service Applications.

Appointment of Authorised Signatories

RESOLVED that the person(s) who is/are appointed as the Authorised Signatories in accordance with and pursuant to Clause B(iv) above and acting according to the signing mandate indicated in the respective Account Applications and/or Services Applications be and are hereby authorised to draw, sign, endorse, accept or make for or on behalf of the Company all cheques, bills of exchange, orders to pay and any other instruments (even if, where permitted by the Bank the relevant account is or will become overdrawn) in respect of or in connection with the relevant account opened by the Company with the Bank from time to time (whether opened before or after the date of this resolution) including, without limitation, such Account and/or the Services even though the payment is for the benefit of any director, employee, authorised signatory or individual order of any signing person without the Bank having to inquire into the circumstances or being liable in any way in respect of such payment and the Bank be and is authorised to honour any such cheques, bills of exchange, orders to pay and any other instruments, accept and credit to the account of the Company all monies deposited with or owing by the Bank on any account or accounts at any time or times kept or to be kept in the name of the Company and the amount of all cheques, notes, bills, other negotiable instruments, orders or receipts.

Execution of Deeds

RESOLVED, that authority be and is hereby given to execute any document described or expressed as a deed (without affixing a common seal onto such document) by any two Directors or a Director and the Company Secretary of the Company.

Certification and communication of resolutions

RESOLVED, i. That a copy of any resolution of the Board of Directors if purporting to be certified as correct by any two Directors of the Company or by a Director and the Company Secretary be, as between the Company and the Bank, conclusive evidence of the passing of the resolution so certified; and

ii. That this resolution be communicated to the Bank and remain in force until notice in writing be given to the Bank by any two Directors of the Company or by a Director and the Company Secretary and that until such notice in writing is actually received, the Bank shall be indemnified and kept harmless from any loss suffered or liability incurred by it in continuing to act in pursuance of this resolution.

We, [Name] and [Name] as Director(s)/Company Secretary hereby certify that the foregoing resolutions (A) have been duly entered in the minute book and signed by the Chairman, (B) are still in force, (C) do not exceed the objects or powers of the Company or the powers of the directors to enter into them.

We further certify that the present officers of the Company and persons authorised as aforesaid and the job titles respectively held by them and their respective signatures are as shown in the Appendix.

Dated this [____] day of [____] 20[____].

Signature

Name

Director

Signature

Name

Director/Company Secretary
Appendix

Company name

Resolution passed at the meeting of the Board of Directors on  DD/ MM/ YY

Any Director(s) of the Company or any of the following person(s) are authorised to open and close accounts, apply for account and banking services, borrow and create security and appoint and certify authorised users and persons for or on behalf of the Company subject to and in accordance with the resolutions to which this list is attached.

**Personal particulars**

Name

<table>
<thead>
<tr>
<th>NRIC/Passport number</th>
<th>Country of issue</th>
<th>Designation/Title</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
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</tbody>
</table>

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</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Signature  Please sign within the box

Name

Director

Name

Director/Company Secretary  Delete where applicable
(This page is meant to be left blank intentionally.)
What is this form about?

This is a self-certification form ("Certification Form") that you will need to complete and provide to Oversea-Chinese Banking Corporation Limited ("OCBC Bank" or "the Bank") for the purpose of complying with relevant tax regulations to enable the automatic exchange of financial account information ("AEOI"). The data collected may be reported by the Bank, directly or indirectly, to relevant tax authorities.

The Bank does not and cannot provide any tax advice. If you have any questions about how to complete this form, please consult your tax advisor. This form is intended to assist the Customer and the Bank in identifying and classifying each account holder’s tax status and to complete the documentation necessary for compliance with relevant AEOI tax regulations, including the US Foreign Account Tax Compliance Act ("FATCA") and the OECD Common Reporting Standard for Automatic Exchange of Financial Account Information in Tax Matters, as implemented in relevant jurisdictions ("CRS").

If you are a Singapore government entity or is wholly owned by a Singapore government entity, there is no need for you to complete this form.

Which form should you complete?

<table>
<thead>
<tr>
<th>Form</th>
<th>Who should be completing this form?</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Business entities (e.g. Pte Ltd &amp; Partnerships that are non-financial entities)</td>
</tr>
<tr>
<td></td>
<td>Sole- proprietorships owned by business entity</td>
</tr>
<tr>
<td></td>
<td>Foreign central banks, foreign government entities &amp; international organisations</td>
</tr>
<tr>
<td></td>
<td>Non-profitable organisations (including charitable trusts)</td>
</tr>
<tr>
<td>B</td>
<td>Sole- proprietorships owned by an individual</td>
</tr>
<tr>
<td>C</td>
<td>Financial Institutions (i.e. depository, custodial, investment entity or specified insurance company)</td>
</tr>
<tr>
<td></td>
<td>Trusts (excluding charitable trusts)</td>
</tr>
<tr>
<td></td>
<td>Legal arrangements similar to trusts</td>
</tr>
</tbody>
</table>

What you must do?

For Singapore customer(s), please mail the completed forms to us, using the Business Reply Service Slip at the back of the form.

OR

For Overseas customer(s), please mail the completed forms to:

OVERSEA-CHINESE BANKING CORPORATION LIMITED
Account Services
BRAS BASAH POST OFFICE
Locked Bag Service No. 8
Singapore 911886
(This page is meant to be left blank intentionally.)
Form A

- Business entities (e.g. Pte Ltd & Partnerships that are Non-Financial Entities(NFE)/Non-Financial Foreign Entities(NFFE))
- Sole-proprietorships owned by business entity
- Foreign central banks, foreign government entities & international organisations
- Non-profit organisations (including charitable trusts)

1 Your business details » Select only one & complete accordingly

I am NOT a sole-proprietorship

Registered name (“the Entity”)  

<table>
<thead>
<tr>
<th>Select one</th>
</tr>
</thead>
<tbody>
<tr>
<td>☐ Please refer to our particulars contained in attached ACRA Business Profile</td>
</tr>
<tr>
<td>☐ Please refer to our particulars below</td>
</tr>
</tbody>
</table>

Business registration number

Registered Address

Country  
Postal Code

OR

I am a sole-proprietorship owned by a business entity

Registered name

<table>
<thead>
<tr>
<th>Select one</th>
</tr>
</thead>
<tbody>
<tr>
<td>☐ Please refer to our particulars contained in attached ACRA Business Profile</td>
</tr>
<tr>
<td>☐ Please refer to our particulars below</td>
</tr>
</tbody>
</table>

Business registration number

Registered Address

Country  
Postal Code

Business entity owner details

Registered name (“the Entity”)  

<table>
<thead>
<tr>
<th>Select one</th>
</tr>
</thead>
<tbody>
<tr>
<td>☐ Please refer to our particulars contained in attached ACRA Business Profile</td>
</tr>
<tr>
<td>☐ Please refer to our particulars below</td>
</tr>
</tbody>
</table>

Business registration number

Registered Address

Country  
Postal Code

Business entity owner is required to provide their own tax declaration below and complete the rest of the form.

2 Your business’s tax residency(ies)² » Tick one or more

The Entity is a tax resident of

☐ Singapore  » Refer to business registration number for the taxpayer identification number (TIN).  
If not, please specify ____________________________

☐ United States of America  » Please also complete the IRS W-9 form.

☐ Others  » Please complete the table below.

<table>
<thead>
<tr>
<th>Country of Tax Residence²</th>
<th>Taxpayer Identification No. (TIN)</th>
<th>If no TIN, indicate reason » Tick only one</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>☐ Country does not issue TIN.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>☐ Country does not require the collection of TIN.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Others » Please provide an explanation here</td>
</tr>
</tbody>
</table>

If you are not a tax resident in any jurisdiction (e.g. fiscally transparent), indicate the jurisdiction in which your place of effective management is situated. If you have more than three countries/jurisdictions, please attach a separate sheet.
If your country(ies) of incorporation/mailing address/domicile differs from your tax residency(ies), please fill up the relevant section.

This includes the sole-proprietorship's details if you are declaring on behalf of a sole-proprietorship.

☐ Country(ies) of incorporation / registration
My tax residency is determined by the place of incorporation which is different from my place of business (only applicable if country of incorporation is one of the tax residency(ies)).

Select One
☐ The place of effective management of my entity is different from its place of incorporation / registration.
☐ The entity is a branch and its head office is tax resident in the declared country of tax residence.

☐ The sole-proprietorship is set up by a service provider (e.g. lawyer / corporate secretary / accountant / fund manager / administrator / related entity, etc.)

☐ Others * Please provide an explanation here

If your registered address(es) differs from your country incorporation / registration and is located in a jurisdiction that is not your tax residence, please provide an explanation below:
☐ This is the address of my service provider (e.g. lawyer / corporate secretary / accountant / fund manager / fund administrator, etc.)

☐ Others * Please provide an explanation here

☐ Country(ies) of mailing addresses
This is the address of my service provider (e.g. lawyer / corporate secretary / accountant / fund manager / fund administrator, etc.)

Select One
☐ That is the address of our director / shareholder / authorised signatory.

☐ Others * Please provide an explanation here

☐ Country of domicile (place of business)
This is where my service provider is located (e.g. lawyer / corporate secretary / accountant / fund manager / fund administrator, etc.)

Select One
☐ My tax residency is determined by the place of incorporation which is different from my place of business (only applicable if country of incorporation is one of the tax residency(ies)).

☐ Others * Please provide an explanation here

Entity Type * Select by ticking one of the following statements that best describes the Entity

The Entity is not a Financial Institution¹, and:

<table>
<thead>
<tr>
<th>Option</th>
<th>Description</th>
<th>CRS Status</th>
<th>FATCA Status</th>
</tr>
</thead>
</table>
| A1. ☐ | Active Business
  • derives less than 50% of its gross income (for the previous calendar year) from passive income³ such as investments, dividends, interest, rents or royalties; and
  • has less than 50% of its assets being used to produce passive income³ for the previous calendar year.  
  OR
  Charity and Non-Profit Organisation⁴
  • is a Charity or Non-Profit Organisation (including charitable trusts) | Active NFE |  |
| A2. ☐ | Public Sector Entity
  • is any one of the following:
    i. Foreign Central Banks
    ii. Foreign Government Agencies / Public Sector Entities
    iii. Foreign Statutory Boards / Owned by Statutory Boards
    iv. Foreign Embassies / Trade Representative Offices owned by Governmental Entities
    v. International Organisations | Governmental Entity | Active NFE |
| A3. ☐ | Entities in Liquidation / Reorganisation
  • is not a Financial Institution¹ in the past five years, and
  • is in the process of liquidating its assets, or is reorganising with the intent to continue or recommence operations in a business other than that of a Financial Institution¹ | Active NFE |  |
| A4. ☐ | Publicly Listed Company and its Related Entity⁶
  • its stock is regularly traded on one or more established securities markets¹, or
  • is a Related Entity⁶ (in other words, a member) of an entity whose stock of which is regularly traded on an established securities market

  If yes, please indicate the required information below:
  Name of the securities market

  Name of entity regularly traded in above stated securities market (applicable only if the Entity is a Related Entity⁶)

  Active NFE - Regularly Traded |  |  |
### Controlling Person(s) (Only for A7 – Passive NFE/NFFE)

- **ONLY** if the Entity has selected A7 – Passive NFE/NFFE in Part 3, please provide details of the controlling person(s). If you have more than three controlling persons, please attach a separate sheet.

#### Controlling Person 1

**Full Name**

**Date of birth**  
DD / MM / YY

**Controlling person type**  
- Tick only one
  - I have direct/indirect ownership of the Entity of 25% or more
  - I hold a senior management position / exercise ultimate control over the management of the Entity
  - I exercise control over the Entity through other means

**Please provide tax residency(ies) declaration of controlling person:**

- I am a tax resident of  
  - Tick one or more
    - Singapore  
      - Refer to NRIC/FIN as attached. If TIN is not your NRIC/FIN, please specify:
    - United States of America. My TIN is
    - Others  
      - Please complete the table below.

<table>
<thead>
<tr>
<th>Country of Tax Residence²</th>
<th>Taxpayer Identification No. (TIN)</th>
<th>If no TIN, indicate reason</th>
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</tr>
</tbody>
</table>

If you have more than three countries/jurisdictions, please attach a separate sheet.
### Controlling Person 2

**Full Name**

<table>
<thead>
<tr>
<th>Date of birth</th>
<th>DD / MM / YY</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Controlling person type** □ Tick only one
- [ ] I have direct/indirect ownership of the Entity of 25% or more
- [ ] I hold a senior management position / exercise ultimate control over the management of the Entity
- [ ] I exercise control over the Entity through other means

Please provide tax residency(ies) declaration of controlling person:
- [ ] I am a tax resident of □ Tick one or more
  - [ ] Singapore □ Refer to NRIC/FIN as attached. If TIN is not your NRIC/FIN, please specify: ____________________________.
  - [ ] Others □ Please provide an explanation here* ____________________________.
- [ ] United States of America. My TIN is ____________________________.
- [ ] Others □ Please complete the table below.

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<td></td>
<td>□ Country does not require the collection of TIN.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>□ Others □ Please provide an explanation here</td>
</tr>
</tbody>
</table>

If you have more than three countries/jurisdictions, please attach a separate sheet.

### Controlling Person 3

**Full Name**

<table>
<thead>
<tr>
<th>Date of birth</th>
<th>DD / MM / YY</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Controlling person type** □ Tick only one
- [ ] I have direct/indirect ownership of the Entity of 25% or more
- [ ] I hold a senior management position / exercise ultimate control over the management of the Entity
- [ ] I exercise control over the Entity through other means

Please provide tax residency(ies) declaration of controlling person:
- [ ] I am a tax resident of □ Tick one or more
  - [ ] Singapore □ Refer to NRIC/FIN as attached. If TIN is not your NRIC/FIN, please specify: ____________________________.
  - [ ] Others □ Please provide an explanation here* ____________________________.
- [ ] United States of America. My TIN is ____________________________.
- [ ] Others □ Please complete the table below.

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<td></td>
<td>□ Others □ Please provide an explanation here</td>
</tr>
</tbody>
</table>

If you have more than three countries/jurisdictions, please attach a separate sheet.
I/We confirm that all the information I/we have provided is true, accurate and complete and I/we have not withheld any information. I/We undertake to keep OCBC Bank informed in writing, within 30 days, of any changes in circumstances that may cause any of the information in this Certification Form to become incorrect or incomplete and also undertake to provide any other additional information as may be required by OCBC Bank and/or applicable law.

I/We agree and consent to the terms of OCBC Bank's (i) Data Protection Policy, (ii) FATCA Policy and (iii) CRS Policy, available at www.ocbc.com/business-policies or upon request, which may require the reporting of information supplied by me/us to relevant tax authorities.

The persons named and signing below are duly authorised to complete and sign this Certification Form for and on behalf of the Entity and the Controlling Person(s) (if applicable) and to submit this Certification Form to OCBC Bank.

<table>
<thead>
<tr>
<th>Name</th>
<th>As per NRIC / Passport</th>
</tr>
</thead>
<tbody>
<tr>
<td>NRIC/Passport Number</td>
<td></td>
</tr>
<tr>
<td>Date DD/MM/YY</td>
<td></td>
</tr>
<tr>
<td>Signature</td>
<td></td>
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<tr>
<td>Signature</td>
<td></td>
</tr>
</tbody>
</table>

1. **Financial Institution** means a Custodial Institution, a Depositary Institution, an Investment Entity, or a Specified Insurance Company.
   - (a) **Custodial Institution** means any entity that holds, as a substantial portion of its business, financial assets for the account of others.
   - (b) **Depositary Institution** means any entity that accepts deposits in the ordinary course of a banking or similar business.
   - (c) **Investment Entity** means any entity that conducts as a business (or is managed by an entity that conducts as a business) one or more of the three following activities or operations for or on behalf of a customer:
     - trading in money market instruments; foreign exchange; exchange, interest rate and index instruments; transferable securities; or commodity futures trading;
     - individual and collective portfolio management; or
     - otherwise investing, administering, or managing funds or money on behalf of other persons.
   - (d) **Specified Insurance Company** means any entity that is an insurance company (or the holding company of an insurance company) that issues, or is obligated to make payments with respect to, a Cash Value insurance Contract or an Annuity Contract.

2. **Tax residency** is defined by each country's local tax laws and may vary from that of another country. As such, it is possible for an entity or a person to be considered a tax resident in more than one jurisdiction. In the event of any doubt, please consult your tax advisor. Guidance on tax residency is also available at the following link: https://www.oecd.org/tax/automatic-exchange/crs-implementation-and-assistance/tax-residency/

3. **Passive income** refers generally to the portion of gross income that consists of: dividends (including substitute dividend payments); interest; income equivalent to interest; rents and royalties (other than those derived in the active conduct of a trade or business conducted, at least in part, by employees); annuities; net gains from the sale of property that gives rise to passive income; net gains from certain transactions in commodities; net foreign currency gains; net income from notional principal contracts; amounts received under cash value insurance contracts; and amounts received by an insurance company in connection with its reserves for insurance and annuity contracts.

4. **Charity and Non-Profit Organisation** means an entity that meets ALL of the following criteria:
   - (a) It is established and operated in its jurisdiction of residence exclusively for religious, charitable, scientific, artistic, cultural, athletic, or educational purposes; or it is established and operated in its jurisdiction of residence and it is a professional organisation, business league, chamber of commerce, labour organisation, agricultural or horticultural organisation, civic league or an organisation operated exclusively for the promotion of social welfare;
   - (b) It is exempt from income tax in its country of residence;
   - (c) It has no shareholders or members who have a proprietary or beneficial interest in its income or assets;
   - (d) The applicable laws of the entity's country of residence or the entity's formation documents do not permit any income or assets of the entity to be distributed to, or applied for the benefit of, a private person or non-charitable entity other than pursuant to the conduct of the entity's charitable activities, or as payment of reasonable compensation for services rendered, or as payment representing the fair market value of property which the entity has purchased; and
   - (e) The applicable laws of the entity's country of residence or the entity's formation documents require that, upon the entity's liquidation or dissolution, all of its assets be distributed to a governmental entity or other non-profit organisation, or escheat to the government of the entity's country of residence or any political subdivision thereof.

5. An established securities market generally refers to a Securities exchange that: (i) is officially recognized, sanctioned, or supervised by a governmental authority of the foreign country in which the market is located; and (ii) has an annual value of shares traded on the exchange (or a predecessor exchange) exceeding $1 billion during each of the three calendar years immediately preceding the year in which the determination is being made.

6. An entity is a "Related Entity" of another Entity if either entity controls the other entity, or two entities are under common control. For this purpose, control includes direct or indirect ownership of more than 50% of the vote or value in an entity.

7. **Controlling Person** is a natural person who exercises control over an entity. Where that entity is treated as a Passive Non-Financial Entity ("NFE") then a Financial Institution must determine whether such Persons are Reportable Persons. This definition corresponds to the term "beneficial owner" as described in Recommendation 10 and the Interpretative Note on Recommendation 10 of the Financial Action Task Force Recommendations (as adopted in February 2012).
OVERSEA-CHINESE BANKING CORPORATION LTD
Account Services
BRAS BASAH POST OFFICE
Locked Bag Service No. 8
Singapore 911886
Form B

1 Owner details

Full Name

Date of birth  DD / MM / YY  NRIC/FIN/Passport

If your country of birth is the U.S. and you are no longer a U.S. tax resident, please provide:
(i) Certificate of loss of nationality of the U.S.
(ii) Form I-407

Residential Address

Country  Postal code

If your residential address is located in a country that is different from your country(ies) of tax residence, please provide:
(i) a passport, nationality identity card, or a government issued identification document of at least one of the country which you are a tax resident of; and
(ii) explanation below (tick at least one):

☐ This is one of my many addresses.
☐ This is the address of a family member / relative / trusted acquaintance
(e.g. professional advisor / accountant / personal assistant).
☐ I am temporarily staying at this address.
☐ Others  Please provide an explanation here

2 Tax declaration  To be declared by owner in his/her individual capacity

I own the sole-proprietorship in my individual capacity and I am a tax resident of  Tick one or more

☐ Singapore  Refer to NRIC/FIN as attached. If TIN is not your NRIC/FIN, please specify: .

☐ United States of America. My TIN is .

☐ Others  Please complete the table below.

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<tbody>
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<td></td>
<td></td>
<td>Country does not issue TIN.</td>
<td>☐</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Country does not require the collection of TIN.</td>
<td>☐</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Others  Please provide an explanation here</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Country does not issue TIN.</th>
<th>Country does not require the collection of TIN.</th>
<th>Others  Please provide an explanation here</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Provide a passport, nationality identity card, or a government issued identification document of at least one of the country which you are a tax resident of. If you have more than three countries/jurisdictions, please attach a separate sheet.

☐ If any of the country(ies) below that is(are) not your tax residency(ies), please provide an explanation for each country identified. Please tick whichever is applicable (you may tick more than one).

☐ Country(ies) of registered address  Select One

☐ Country(ies) of mailing address  Select One

☐ Country of domicile (place of business)  Select One

☐ This is the address of my trusted advisor / acquaintance.

☐ This is the address of a family member / relative / trusted acquaintance
(e.g. professional advisor / accountant / personal assistant).

☑️ This is one of my many addresses.

☐ I am temporarily staying at this address.

☐ Others  Please provide an explanation here

All information is required unless stated.
Your business details

Name of Sole-proprietorship

Business registration number

Agreement  To be signed by owner in his/her individual capacity.

I confirm that all the information I have provided is true, accurate and complete and I have not withheld any information. I undertake to keep OCBC Bank informed in writing, within 30 days, of any changes in circumstances that may cause any of the information in this Certification Form to become incorrect or incomplete and also undertake to provide any other additional information as may be required by OCBC Bank and/or applicable law.

I agree and consent to the terms of OCBC Bank’s (I) Data Protection Policy, (II) FATCA Policy and (III) CRS Policy, available at www.ocbc.com/business-policies or upon request, which may require the reporting of information supplied by me to relevant tax authorities.

Signature

Date  DD/MM/YY

1. Definition of a U.S. Tax Resident
   (a) A citizen or permanent resident of the United States (e.g. US Green Card holder or someone who meets the requirements to be considered a resident under the ‘substantial presence test’); or;
   (b) Any other person that is not a foreign person (as defined under US federal tax law).

2. Tax residency is defined by each country’s local tax laws and may vary from that of another country. As such, it is possible for a person to be considered a tax resident in more than one jurisdiction. In the event of any doubt, please consult your tax advisor. Guidance on tax residency is also available at the following link: https://www.oecd.org/tax/automatic-exchange/crs-implementation-and-assistance/tax-residency/
(This page is meant to be left blank intentionally.)
Form C

You are only required to complete this section if you are one of the following:
- Financial Institutions (i.e. depository, custodial, investment entity or specified insurance company)
- Trusts (excluding charitable trusts)

1 Your business details

Registered name (“the Entity”)  
Business registration number  

Select one  

☐ Please refer to our particulars contained in attached ACRA Business Profile  
☐ Please refer to our particulars below  
Registered Address  
Country  
Postal Code

2 Entity Type  
Select by ticking one of the following statements that best describes the Entity

<table>
<thead>
<tr>
<th>Option</th>
<th>Description</th>
<th>CRS Status</th>
<th>FATCA Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>C1. ☐</td>
<td>Financial Institution – Depository Institution, Custodial Institution or Specified Insurance Company</td>
<td>FI</td>
<td></td>
</tr>
</tbody>
</table>
| C2. ☐  | Investment Entity located in a Non-Participating Jurisdiction and managed by another Financial Institution  
E.g. Trust that is an Investment Entity where the trustee is located in a Non-Participating Jurisdiction.  
Please complete Part 3 & 4 below. | Fi – Investment Entity (Non-Participating) | Passive NFE |
| C3. ☐  | Other Investment Entity (including Investment Entity located in a Participating Jurisdiction and managed by another Financial Institution)  
E.g. Trust including trustee-documented trust that is an Investment Entity where the trustee is located in a Participating Jurisdiction.  
OR Asset Manager. | Fi – Investment Entity (Other) | Passive NFE |
| C4. ☐  | Trust that are not professionally managed by another Financial Institution  
OR  
Non-trust entities with arrangements similar to that of a trust.  
Please complete Part 3 & 4 below. |  | Passive NFE |

3 Your entity’s tax residency(ies)† (Only for C2 FI – Investment Entity (Non-Participating) & C4 Passive NFE/NFFE)

The Entity is a tax resident of  
☐ Singapore  
☐ United States of America  
☐ Others  

➤ Refer to business registration number for taxpayer identification number (TIN).  
If not, please specify:  

If you have more than three countries/jurisdictions, please attach a separate sheet.
If you have more than three controlling persons, please attach a separate sheet.

**Country of incorporation**
- Select One
- The place of effective management of my entity is different from its place of incorporation.
- The entity is a branch and its head office is tax resident in the declared country of tax residence.
- Others » Please provide an explanation here

**Country(ies) of mailing address**
- Select One
- This is the address of my service provider (e.g. lawyer / corporate secretary / accountant / fund manager / fund administrator, etc.)
- That is the address of our director / shareholder / authorised signatory.
- Others » Please provide an explanation here

**Country of domicile (place of business)**
- Select One
- This is where my service provider is located (e.g. lawyer / corporate secretary / accountant / fund manager / fund administrator, etc.)
- My tax residency is determined by the place of incorporation which is different from my place of business (only applicable if country of incorporation is one of the tax residency(ies)).
- Others » Please provide an explanation here

**Country(ies) of trustee address (only applicable only when entity is a trust)**
- Select One
- The address provided is not in the same country as the Trustee’s tax residency
- Others » Please provide an explanation here

**Controlling Person(s)** (Only for C2 FI – Investment Entity (Non-Participating) & C4 Passive NFE/NFFE)

- Only if the Entity has selected C2 FI – Investment Entity (Non-Participating) OR C4 Passive NFE/NFFE in Part 2, please provide details of the controlling person(s).
- If you have more than three controlling persons, please attach a separate sheet.

**Controlling Person 1**

Full Name

Residential Address

Country

Postal code

Date of birth » DD / MM / YY

If your residential address is located in a country that is different from your country(ies) of tax residence, please provide:

(i) a passport, nationality identity card, or a government issued identification document of at least one of the country which you are a tax resident of; and

(ii) explanation below (tick at least one):

- This is one of my many addresses.
- This is the address of a family member / relative / trusted acquaintance (e.g. professional advisor / accountant / personal assistant).
- I am temporarily staying at this address.
- Others » Please provide an explanation here

**Controlling person type** » Tick only one

- Legal Person
  - Control by ownership
  - Control by other means
  - Senior managing official

- Trust
  - Settlor
  - Beneficiary
  - Trustee
  - Others
  - Protector

- Legal Arrangement (Non-trust)
  - Settlor-equivalent
  - Beneficiary-equivalent
  - Trustee-equivalent
  - Others
  - Protector-equivalent
Please provide tax residency(ies) declaration of controlling person:

I am a tax resident of  Tick one or more
☐ Singapore  Refer to NRIC/FIN as attached. If TIN is not your NRIC/FIN, please specify: ________________________________ .
☐ United States of America. My TIN is ________________________________ .
☐ Others  Please complete the table below.

<table>
<thead>
<tr>
<th>Country of Tax Residence²</th>
<th>Taxpayer Identification No. (TIN)</th>
<th>If no TIN, indicate reason  Tick only one</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>[ ] Country does not issue TIN. [ ] Country does not require the collection of TIN.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>[ ] Others  Please provide an explanation here</td>
</tr>
</tbody>
</table>

If you have more than three countries/jurisdictions, please attach a separate sheet.

Controlling Person 2

Full Name

Residential Address

Country  Postal code

Date of birth  DD / MM / YY

☐ If your residential address is located in a country that is different from your country(ies) of tax residence, please provide:
   (i) a passport, nationality identity card, or a government issued identification document of at least one of the country which you are a tax resident of; and
   (ii) explanation below (tick at least one):
      ☐ This is one of my many addresses.
      ☐ This is the address of a family member / relative / trusted acquaintance (e.g. professional advisor / accountant / personal assistant).
      ☐ I am temporarily staying at this address.
      ☐ Others  Please provide an explanation here

Controlling person type  Tick only one

Legal Person
☐ Control by ownership
☐ Control by other means
☐ Senior managing official

Trust
☐ Settlor  ☐ Beneficiary
☐ Trustee  ☐ Others
☐ Protector

Legal Arrangement (Non-trust)
☐ Settlor-equivalent  ☐ Beneficiary-equivalent
☐ Trustee-equivalent  ☐ Others
☐ Protector-equivalent

Please provide tax residency(ies) declaration of controlling person:

I am a tax resident of  Tick one or more
☐ Singapore  Refer to NRIC/FIN as attached. If TIN is not your NRIC/FIN, please specify: ________________________________ .
☐ United States of America. My TIN is ________________________________ .
☐ Others  Please complete the table below.

<table>
<thead>
<tr>
<th>Country of Tax Residence²</th>
<th>Taxpayer Identification No. (TIN)</th>
<th>If no TIN, indicate reason  Tick only one</th>
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</tr>
<tr>
<td></td>
<td></td>
<td>[ ] Others  Please provide an explanation here</td>
</tr>
</tbody>
</table>

If you have more than three countries/jurisdictions, please attach a separate sheet.
**Controlling Person 3**

**Full Name**


**Residential Address**


**Country**


**Postal code**


**Date of birth → DD / MM / YY**


→ If your residential address is located in a country that is different from your country(ies) of tax residence, please provide:

(i) a passport, nationality identity card, or a government issued identification document of at least one of the country which you are a tax resident of; and

(ii) explanation below (tick at least one):

☐ This is one of my many addresses.

☐ This is the address of a family member / relative / trusted acquaintance (e.g. professional advisor / accountant / personal assistant).

☐ I am temporarily staying at this address.

☐ Others → Please provide an explanation here

---

**Please provide tax residency(ies) declaration of controlling person:**

I am a tax resident of → Tick one or more

☐ Singapore → Refer to NRIC/FIN as attached. If TIN is not your NRIC/FIN, please specify: ____________________________.

☐ United States of America. My TIN is ____________________________.

☐ Others → Please complete the table below.

<table>
<thead>
<tr>
<th>Country of Tax Residence²</th>
<th>Taxpayer Identification No. (TIN)</th>
<th>If no TIN, indicate reason → Tick one only</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
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<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

If you have more than three countries/jurisdictions, please attach a separate sheet.

---

**Agreement → To be signed by person(s) authorised to open the Account(s)**

I/We confirm that all the information I/we have provided is true, accurate and complete and I/we have not withheld any information. I/We undertake to keep OCBC Bank informed in writing, within 30 days, of any changes in circumstances that may cause any of the information in this Certification Form to become incorrect or incomplete and also undertake to provide any other additional information as may be required by OCBC Bank and/or applicable law.

I/We agree and consent to the terms of OCBC Bank’s (I) Data Protection Policy, (II) FATCA Policy and (III) CRS Policy, available at www.ocbc.com/business-policies or upon request, which may require the reporting of information supplied by me/us to relevant tax authorities.

The persons named and signing below are duly authorised to complete and sign this Certification Form for and on behalf of the Entity and the Controlling Person(s) (if applicable) and to submit this Certification Form to OCBC Bank.
1. **Tax residency** is defined by each country's local tax laws and may vary from that of another country. As such, it is possible for an entity or a person to be considered a tax resident in more than one jurisdiction. In the event of any doubt, please consult your tax advisor. Guidance on tax residency is also available at the following link: [https://www.oecd.org/tax/automatic-exchange/crs-implementation-and-assistance/tax-residency/](https://www.oecd.org/tax/automatic-exchange/crs-implementation-and-assistance/tax-residency/)

2. **Type of controlling person** and its definition is listed as below:

<table>
<thead>
<tr>
<th>Type of Controlling Person</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Legal Person – Control by ownership</td>
<td>Individual who exercises control through ownership interest (e.g. owning more than 25% of the company in value or voting power).</td>
</tr>
<tr>
<td>Legal Person – Control by other means</td>
<td>Individual who exercises control / is entitled to exercise control through other means (e.g. personal connections to persons in positions that possess ownership).</td>
</tr>
<tr>
<td>Legal Person – Senior managing official</td>
<td>Individual who holds the position of senior managing official responsible for strategic decisions that fundamentally affect the business practices or general direction of the entity or exercises executive control over the daily or regular affairs of the legal person.</td>
</tr>
<tr>
<td>Trust – Settlor</td>
<td>Settlers are natural or legal persons who transfer ownership of their assets to trustees by means of a trust deed or similar arrangement.</td>
</tr>
<tr>
<td>Trust – Trustee</td>
<td>A trustee holds the legal title to the trust property and has a duty to administer and deal with the trust property in the interests of the beneficiaries in accordance with the terms agreed with the settlor upon set up of the trust.</td>
</tr>
<tr>
<td>Trust – Protector</td>
<td>A protector enforces and monitors the trustee’s actions, such as overseeing investment decisions or authorising a payment to a beneficiary.</td>
</tr>
<tr>
<td>Trust – Beneficiary</td>
<td>Beneficiary or member of the class of beneficiaries.</td>
</tr>
<tr>
<td>Trust – Other</td>
<td>Other (e.g. individual who exercises control over another entity being the settlor/trustee/protector/beneficiary).</td>
</tr>
<tr>
<td>Legal Arrangement (non-trust) – Settlor-equivalent</td>
<td>Individual in a position equivalent/similar to settlor.</td>
</tr>
<tr>
<td>Legal Arrangement (non-trust) – Trustee-equivalent</td>
<td>Individual in a position equivalent/similar to trustee.</td>
</tr>
<tr>
<td>Legal Arrangement (non-trust) – Protector-equivalent</td>
<td>Individual in a position equivalent/similar to protector.</td>
</tr>
<tr>
<td>Legal Arrangement (non-trust) – Beneficiary-equivalent</td>
<td>Individual in a position equivalent/similar to beneficiary or member of the class of beneficiaries.</td>
</tr>
<tr>
<td>Legal Arrangement (non-trust) – Other-equivalent</td>
<td>Other (e.g. individual who exercises control over another entity being equivalent/similar to settlor/trustee/protector/beneficiary).</td>
</tr>
</tbody>
</table>

Please refer to Footnotes 1 and 7 on Form A for the meaning of Financial Institution and Controlling Person.
OVERSEA-CHINESE BANKING CORPORATION LTD
Account Services
BRAS BASAH POST OFFICE
Locked Bag Service No. 8
Singapore 911886
## Business details

**Registered name of business**

**Business registration number**

## Business banking services

**Business Phone Banking**

- Access to all current accounts (SGD & Foreign Currency)

Application will be processed within 7 business days upon receipt of duly completed form.

**Services available are:**
- PBCS8
- Recent account activity
- Cheque book request
- Cheque status enquiry
- Statement request
- Stop cheque

**eAlerts@ocbc**

- Optional, tick one or more
  - Daily Available Account Balance Alert - Always be alerted even though account balance does not change from previous day to current day.
  - SGD Time Deposit Alert – Account number

Application will be processed within 3 business days upon receipt of duly completed form.

**Debit monthly fees from account number:**

| Your contact details (ie. name, office/mobile numbers) will also be printed in the contact section of the Remittance Advice sent to your beneficiary. |

**Business Internet Banking (Velocity@ocbc)**

Application will be processed within 7 business days (exclude delivery time) upon receipt of duly completed form.

**Contact person**

- You are authorised to receive communication from us (including Velocity@ocbc starter kit) and to communicate your company’s information to us. Your contact details (ie. name, office/mobile numbers) will also be printed in the contact section of the Remittance Advice sent to your beneficiary.

**Office number**

- +(country code)-(area code, for non SG number)-(contact number)

**Mobile number**

- +(country code)-(contact number)

**Email address**

A Starter Kit will be sent to the company’s assigned contact person:
- if Hardware Token is selected, or
- users’ mobile number are not registered with us,

Otherwise, an email with instructions to log in will be sent to each user’s email address (if both mobile number and email address are registered with us).

**Debit fees for token from account number:**

<table>
<thead>
<tr>
<th>Currency</th>
</tr>
</thead>
</table>

Co.Reg.No: 193200032W    GTB/UNIFIEDBK/300919
3 Authorised User(s) details for Business PhoneBanking and eAlerts@ocbc

USER 1
Name
Details below applicable to eAlerts@ocbc user only
☐ Cash eAlerts@ocbc
A To be alerted for account number:
☐ English    ☐ Select one ☐ Select one Mobile number
☐ Chinese    ☐ SMS    Email address
☐ Trade Finance eAlerts@ocbc ☐ Alert via email in English only
Email address

B Incoming and Outgoing Funds:
☐ Per transaction $300 & above (English only)
☐ Cumulative amount $5,000 & above
☐ Cumulative amount $20,000 & above
☐ Cumulative amount $50,000 & above

USER 2
Name
Details below applicable to eAlerts@ocbc user only
☐ Cash eAlerts@ocbc
A To be alerted for account number:
☐ English    ☐ Select one ☐ Select one Mobile number
☐ Chinese    ☐ SMS    Email address
☐ Trade Finance eAlerts@ocbc ☐ Alert via email in English only
Email address

Branch Code:
Details below applicable to eAlerts@ocbc user only
☐ Cash eAlerts@ocbc
A To be alerted for account number:
☐ English    ☐ Select one ☐ Select one Mobile number
☐ Chinese    ☐ SMS    Email address
☐ Trade Finance eAlerts@ocbc ☐ Alert via email in English only
Email address

B Incoming and Outgoing Funds:
☐ Per transaction $300 & above (English only)
☐ Cumulative amount $5,000 & above
☐ Cumulative amount $20,000 & above
☐ Cumulative amount $50,000 & above

4a Authorised User(s) details for Business Internet Banking (Velocity@ocbc)

Your choice of Organisation ID:
Choice is subject to availability. An Organisation ID will be assigned if this field is left blank or if your choice is already in use.

SG
☐ All accounts
☐ for Current, Call, Time Deposits and Trade accounts

Specific accounts
☐ Current, Call or Time Deposits
1 Account number
2 Account number
☐ All Trade ☐ e.g. Letter of Credit, Banker’s Guarantee, Trade Loan, Invoice Financing

Details below applicable to eAlerts@ocbc user only
☐ Cash eAlerts@ocbc
A To be alerted for account number:
☐ English    ☐ Select one ☐ Select one Mobile number
☐ Chinese    ☐ SMS    Email address
☐ Trade Finance eAlerts@ocbc ☐ Alert via email in English only
Email address

B Incoming and Outgoing Funds:
☐ Per transaction $300 & above (English only)
☐ Cumulative amount $5,000 & above
☐ Cumulative amount $20,000 & above
☐ Cumulative amount $50,000 & above

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☐ Cumulative amount $5,000 & above
☐ Cumulative amount $20,000 & above
☐ Cumulative amount $50,000 & above

Details below applicable to eAlerts@ocbc user only
☐ Cash eAlerts@ocbc
A To be alerted for account number:
☐ English    ☐ Select one ☐ Select one Mobile number
☐ Chinese    ☐ SMS    Email address
☐ Trade Finance eAlerts@ocbc ☐ Alert via email in English only
Email address

B Incoming and Outgoing Funds:
☐ Per transaction $300 & above (English only)
☐ Cumulative amount $5,000 & above
☐ Cumulative amount $20,000 & above
☐ Cumulative amount $50,000 & above
### Basic

**How do you want it to work?**

- **User(s) will only be able to view the account statement(s)**

#### This user can

- **View statement**

<table>
<thead>
<tr>
<th>Full name</th>
<th>As per NRIC/Passport</th>
<th>User ID</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mobile number</td>
<td>(country code)-(contact number)</td>
<td>Email address</td>
</tr>
</tbody>
</table>

Please provide mobile number and email address to use our digital token to gain faster access to internet/mobile banking, and receive notifications.

#### Add user to

- **View statement**

<table>
<thead>
<tr>
<th>Full name</th>
<th>As per NRIC/Passport</th>
<th>User ID</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mobile number</td>
<td>(country code)-(contact number)</td>
<td>Email address</td>
</tr>
</tbody>
</table>

Please provide mobile number and email address to use our digital token to gain faster access to internet/mobile banking, and receive notifications.


### Your 2-Factor Authentication (2FA) for Internet/mobile banking

Selection applies to every user. If you do not make a selection, the default 2FA mode will be the digital token.

- **Digital Token**
  - Free of charge
  - You will need to provide a mobile number above to activate the digital token on your mobile phone.
  
  **Note:** If no mobile number is provided, we will issue you with a Hardware Token, chargeable at S$20 each

- **Hardware Token**
  - S$20 fee apply (per token)

### Standard

**Authoriser to submit NRIC/Passport and residential address proof**

**How do you want it to work?**

- **The SAME user will create and approve a transaction**

#### Authoriser & Maker

- **Create transactions**
- **Approve transactions**
- **View statement**

<table>
<thead>
<tr>
<th>Full name</th>
<th>As per NRIC/Passport</th>
<th>User ID</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mobile number</td>
<td>(country code)-(contact number)</td>
<td>Email address</td>
</tr>
</tbody>
</table>

Please provide mobile number and email address to use our digital token to gain faster access to internet/mobile banking, and receive notifications.

#### Add user to

- **View statement only**

<table>
<thead>
<tr>
<th>Full name</th>
<th>As per NRIC/Passport</th>
<th>User ID</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mobile number</td>
<td>(country code)-(contact number)</td>
<td>Email address</td>
</tr>
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Please provide mobile number and email address to use our digital token to gain faster access to internet/mobile banking, and receive notifications.

### Your 2-Factor Authentication (2FA) for Internet/mobile banking

Selection applies to every user. If you do not make a selection, the default 2FA mode will be the digital token.

- **Digital Token**
  - Free of charge
  - You will need to provide a mobile number above to activate the digital token on your mobile phone.
  
  **Note:** If no mobile number is provided, we will issue you with a Hardware Token, chargeable at S$20 each

- **Hardware Token**
  - S$20 fee apply (per token)
We will contact you for further documentation and implementation details.

Annual fee of S$500 may apply.

Premium
For customised authorisation controls.

- We will contact you for further documentation and implementation details.
- Annual fee of S$500 may apply.

Classic

How do you want it to work? (Select one option only)

☐ 1 authoriser required to approve a transaction

☐ 2 authorisers required to approve a transaction jointly

OR

Your 2-Factor Authentication (2FA) for Internet/mobile banking
Selection applies to every user. If you do not make a selection, the default 2FA mode will be the digital token.

☐ Digital Token
- Free of charge
- You will need to provide a mobile number above to activate the digital token on your mobile phone.

Note: If no mobile number is provided, we will issue you with a Hardware Token, chargeable at S$20 each

☐ Hardware Token
- S$20 fee apply (per token)

Add user
- Velocity@ocbc administration
- View statement only
- Create transactions
- View statement
- Approve transactions
- View statement

Full name ➤ As per NRIC/Passport
User ID

Mobile number ➤ +(country code)-(contact number)
Email address

Please provide mobile number and email address to use our digital token to gain faster access to internet/mobile banking, and receive notifications.

Authoriser 1
- Approve transactions
- Velocity@ocbc administration
- View statement

Authoriser 2
- Approve transactions
- Velocity@ocbc administration
- View statement

OR

Full name ➤ As per NRIC/Passport
User ID

Mobile number ➤ +(country code)-(contact number)
Email address

Please provide mobile number and email address to use our digital token to gain faster access to internet/mobile banking, and receive notifications.

OR

Full name ➤ As per NRIC/Passport
User ID

Mobile number ➤ +(country code)-(contact number)
Email address

Please provide mobile number and email address to use our digital token to gain faster access to internet/mobile banking, and receive notifications.
Agreement

To be signed by person(s) authorised to apply for banking services

To Oversea-Chinese Banking Corporation Limited (“OCBC Bank”)

I/We agree to abide and be bound by the Business Account Terms and Conditions (available at all OCBC Bank branches and at www.ocbc.com) which I/we have read and any amendments, alterations and additions thereto as may from time to time be made. I/We consent to disclosures as provided therein and agree that all payments be debited from my/our account(s) with you.

The person(s) whose information appear(s) in the Authorised User section above and/or in other letter(s) of instruction is/are authorised to perform and effect the above services opted by me/us at any time and from time to time for and on my/our behalf in relation to the abovementioned accounts. I/We confirm that the abovementioned Authorised User(s) has/have sufficient authority to perform and effect all transactions of such services for and on our behalf and all such transactions shall be binding and conclusive on me/us.

I/We agree that any Authorised User who has a specimen signature maintained with OCBC Bank will be allowed to give instructions singly to OCBC Bank to instruct OCBC Bank to unlock the Velocity@ocbc user account/request for a new password/request for a new token.

I/We agree that the number appearing in the [mobile number] section above shall be used by OCBC Bank for security, authentication and/or verification purposes and procedures.

By signing below, I am/we are authorised to sign the application form for and on behalf of the company/association/club/society/partnership.

Applicable only for Velocity@ocbc Standard Service Package: Risk Disclosure Statement In Connection With Single Control:

In the case of dual access or control (“Dual Control”), two or more people are required to be actively involved in order to complete a transaction. This involves having a person responsible for initiating or creating the transaction and another individual of higher authority to approve the transaction in the system. In the case of single access or control (“Single Control”) only one person is required to complete a transaction. For all transactions initiated through Velocity@ocbc, the system defaults to have Dual Control in place as account fraud and identity theft are frequently the result of Single Control.

I/We fully understand and acknowledge the characteristics and risks of having Single Control, which carries risk of compromise when compared with the benefit of Dual Control scheme, which provides an extra layer of security. I/We hereby authorise OCBC Bank to proceed with Single Control setup in Velocity@ocbc. I/We shall assume and be responsible for the risks inherent in Single Control scheme. I/We undertake to indemnify and hold the bank fully indemnified from and against any loss, costs (including solicitor and client costs on a fully indemnity basis), charges, damages, claims, demands, actions, proceedings and all other liabilities of whatever nature and however incurred or suffered by me/us or the Bank as a result of the Bank agreeing to act on my/our said authorisation. I/We also understand and agree that the bank may modify the Business Account Terms and Conditions relating to OCBC Internet Banking Service or terminate the provision of Single Control scheme by notice to me/us at any time.

Date

Signature

Authorised person

Name

Date

Signature

Authorised person

Name

Date

Signature

Authorised person

Name

Please check that you have provided the mobile number and email address of all Business Internet Banking (Velocity@ocbc) users. Complete and return this form to us at: Oversea-Chinese Banking Corporation Limited, Account Services, Bras Basah Post Office, Locked Bag Service No. 8, Singapore 911886

We will process your request within 7 business days from receiving this form.
(This page is meant to be left blank intentionally.)
This card is only for: Sole proprietors/partnerships and companies.

SGD business accounts without an overdraft facility.

Cardholders that are aged 18 and above.

1. Applicant details

Registered name of business (the “Applicant”)

SGD Business Account to be linked: (All Card(s), respective PINs and correspondence will be sent to the mailing address of this account.)

☐ SGD Account to be opened pursuant to the Business Account application form submitted in conjunction with this Business Debit Card

☐ Existing Account: __________________________________________________________________________

2. Cardholder 1 details

☐ A copy of NRIC (front and back) or Passport showing the residential address of Cardholder must be attached to this form. The copy must be signed by person(s) authorised to apply for banking services.

☐ If residential address is different from that shown on the NRIC or is not found on the Passport, an original copy of phone bill/bank statement/correspondence from a Government agency within the last 3 months showing residential address must be attached as well.

Full name ☐ As in NRIC / Passport ☐ Dr ☐ Mr ☐ Mrs ☐ Ms ☐ Mdm

NRIC no. ☐ For SG/PR ☐ Passport no. ☐ For foreigners

Residential address ☐ Include Postal Code

Email

Mobile number ☐ (country code) - (foreign no. area code) - (contact no.)

☐ Please also refer to clause [ix] of the Declaration & Agreement by the Cardholder

Date of birth

Country of Issue ☐ For Passports only

Nationality ☐ Tick one only

☐ Singaporean

☐ Singaporean PR

☐ Foreigner

Occupation ☐ Tick one only

☐ Director / Owner

☐ General manager

☐ Financial officer

Please complete Appendix: Logo Submission.

If we do not receive your logo submission within 7 days of application, the OCBC logo will be printed.

3. Cardholder 2 details

☐ A copy of NRIC (front and back) or Passport showing the residential address of Cardholder must be attached to this form. The copy must be signed by person(s) authorised to apply for banking services.

☐ If residential address is different from that shown on the NRIC or is not found on the Passport, an original copy of phone bill/bank statement/correspondence from a Government agency within the last 3 months showing residential address must be attached as well.

Full name ☐ As in NRIC / Passport ☐ Dr ☐ Mr ☐ Mrs ☐ Ms ☐ Mdm

NRIC no. ☐ For SG/PR ☐ Passport no. ☐ For foreigners

Residential address ☐ Include Postal Code

Email

Mobile number ☐ (country code) - (foreign no. area code) - (contact no.)

☐ Please also refer to clause [ix] of the Declaration & Agreement by the Cardholder

Date of birth

Country of Issue ☐ For Passports only

Nationality ☐ Tick one only

☐ Singaporean

☐ Singaporean PR

☐ Foreigner

Occupation ☐ Tick one only

☐ Director / Owner

☐ General manager

☐ Financial officer

Please complete Appendix: Logo Submission.

If we do not receive your logo submission within 7 days of application, the OCBC logo will be printed.

What would you like to be printed on your business debit card?

☐ Option 1 – OCBC logo

☐ Option 2 – Company Name

☐ Option 3 – Company logo

By signing here, I certify that I have read and accept the “Declaration & Agreement by Cardholder(s)” found overleaf.

Fees:

$53,000 ☐ Default

☐ $55,000

☐ $55,000

☐ $59,000

By signing here, I certify that I have read and accept the “Declaration & Agreement by Cardholder(s)” found overleaf.

Your personal account notifications for all your personal accounts with OCBC Bank will be sent to this mobile number and email address.

Financial officer

General manager

Sales executive

Others:

Please complete Appendix: Logo Submission.

If we do not receive your logo submission within 7 days of application, the OCBC logo will be printed.

SGD Account to be opened pursuant to the Business Account application form submitted in conjunction with this Business Debit Card

SGD Business Account to be linked

Business registration number

Existing Account: __________________________________________________________________________

Business Debit Card Application Form

Please also refer to clause [ix] of the Declaration & Agreement by the Cardholder

Existing Account: __________________________________________________________________________

Business registration number

Signature of Cardholder 1

Date

Date of birth

Date

This title will only appear on the Card if a completed Logo Submission Form is submitted together with this form, and the application to have the Image printed on the Card is successful.

This title will only appear on the Card if a completed Logo Submission Form is submitted together with this form, and the application to have the Image printed on the Card is successful.

If not Singaporean

Signature of Cardholder 2

Date

Your personal account notifications for all your personal accounts with OCBC Bank will be sent to this mobile number and email address.

By signing here, I certify that I have read and accept the “Declaration & Agreement by Cardholder(s)” found overleaf.

Declaration & Agreement by Cardholder(s)” found overleaf.

SGD Business Account to be linked

Business registration number

Signature of Cardholder 2

Date

By signing here, I certify that I have read and accept the “Declaration & Agreement by Cardholder(s)” found overleaf.

Your personal account notifications for all your personal accounts with OCBC Bank will be sent to this mobile number and email address.

By signing here, I certify that I have read and accept the “Declaration & Agreement by Cardholder(s)” found overleaf.

Your personal account notifications for all your personal accounts with OCBC Bank will be sent to this mobile number and email address.

By signing here, I certify that I have read and accept the “Declaration & Agreement by Cardholder(s)” found overleaf.

Your personal account notifications for all your personal accounts with OCBC Bank will be sent to this mobile number and email address.
By signing this application form, I/we understand that (i) we am/are requesting for OCBC to issue a Card to me/us; (ii) we acknowledge that the Card may only be used upon approval subject to the terms and conditions of the OCBC Business Debit Card Agreement (the "Business Debit Card Agreement") and the Terms and Conditions Governing OCBC Business Debit Card Rebates Programme, copies of which are available on the OCBC website (www.ocbc.com) and shall be subject to all amendments, alterations and additions made thereto from time to time; (iii) we further acknowledge and agree that the Business Account Terms and Conditions (available at all OCBC Bank branches and at www.ocbc.com) which shall include any amendments and additions made thereto from time to time shall apply to my/our use of my/our OCBC business account and continue to apply in full force and effect; (i) I/we agree and consent to the disclosure of any of my/our particulars as provided in the Business Debit Card Agreement.

I/we hereby authorise OCBC to accept and act upon all communications or instructions from me/us to OCBC via electronic mail or SMS with regard to such promotions and OCBC shall not be liable if it acts upon such communications or instructions in good faith.

I/We jointly and severally agree that in relation to the Card(s) issued to me/us, I/we represent and warrant that (i) the information and contents provided in the "Appendix: Logo Submission" (the "Appendix") are true, complete and accurate; and (ii) I/we (for and on behalf of the Applicant) fully agree to all the relevant terms and conditions set out in this application form.

I/We agree and consent to the disclosure of any of my/our particulars as provided in the Business Debit Card Agreement.

I/We hereby authorise OCBC to issue a Card to each of the above-named Cardholder(s); (ii) I/we acknowledge that the Card may only be used upon approval subject to the terms and conditions of the OCBC Business Debit Card Agreement (the "Business Debit Card Agreement"), and the Terms and Conditions Governing OCBC Business Debit Card Rebates Programme, copies of which are available on the OCBC website. I/We jointly and severally agree to be bound by the terms which shall include any amendments and additions made thereto from time to time.

I/We hereby agree and acknowledge that notwithstanding that the mandate for the operation of the OCBC business account is "Joint" or "All to Sign", the use of the Card(s) by the Cardholder(s) shall at all times be subject to the availability of funds in the relevant account(s) and that I/we will indemnify and hold OCBC harmless from any losses, damages, liabilities or claims that OCBC may suffer or incur as a result of or in relation to OCBC acting in accordance with the instructions set out in this application form.
Appendix: Logo Submission

A Choose your business debit card logo:

- Option 1 - OCBC logo
  OCBC logo will be printed here
  ✔ Select this option, and complete Section B

- Option 2 - Company Name
  Your company name will be printed here
  ✔ Select this option, and complete Section B and C

- Option 3 - Company Logo
  Your logo will be printed here
  ✔ Select this option, and complete Section B and D

Please note that this same logo or company name will be printed on all Cards issued to the Applicant now and in the future.

B Applicant details
Registered name of business (the "Applicant")

C Option 2 - Company Name only
Company name to appear on your card
  • Must contain part of your registered company name.

D Option 3 - Company Logo

Attach your namecard or business logo here
DO NOT fold or staple over your logo

Please provide Logo that is:
• Horizontal in format
• Between 1cm and 1.5cm in height and no wider than 8cm in width
• Clearly printed on a plain, single-colour background (preferably white)

Due to the card production process and difference in materials used, there may be a slight difference in the colour of your Image when printed on the Card.

D Option 3 - Company Logo

Attach your namecard or business logo here
DO NOT fold or staple over your logo

Please provide Logo that is:
• Horizontal in format
• Between 1cm and 1.5cm in height and no wider than 8cm in width
• Clearly printed on a plain, single-colour background (preferably white)

Due to the card production process and difference in materials used, there may be a slight difference in the colour of your Image when printed on the Card.

E What to do next

Include a copy of NRIC (front and back) or Passport showing the residential address of all Cardholders to this completed application form. The copy must be signed by person(s) authorised to apply for banking services.

If the residential address indicated on the form differs from that shown on the NRIC or is not found on the Passport, an original copy of phone bill/bank statement/correspondence from a Government agency within the last 3 months showing residential address must be included as well.

Send this form to us within 7 days of applying for your Card(s), otherwise the OCBC logo will be printed in place of your Image.

Please call +65 6538 1111 if you have queries on the Image submission process.
How to use the Business Reply Envelope (BRE)

Step 1
Fold along the dotted lines. Fold the top and bottom sections inwards with the mailing address in front.

Step 2
Enclose your documents within the sleeve created in Step 1.

Step 3
Seal the edges with clear tape to secure your documents inside.

Postage will be paid by addressee. For posting in Singapore only.

Oversea-Chinese Banking Corporation Limited
OCBC BUSINESS DEBIT CARD
ROBINSON ROAD P.O. BOX 1386
Singapore 902736
1 Business details
Registered name of business (the “Applicant”): 

Business registration number / Unique Entity Number (UEN): 

| Deduct from this OCBC Account |

2 What do you want to pay?  

Government Organisation 

Housing Development Board (HDB)  

Provide 11-digit account number for Rent Payment 

Telecommunications and utilities  

Provide account number 

- MI Ltd 
- SingTel Ltd 
- Starhub Ltd  
- SP Services Ltd 

Insurance  

Provide insurance policy number 

- NTUC Income Insurance Cooperative Limited 
- The Great Eastern Life Assurance Co Ltd 
  a) Life policy (8-digit) 
  b) Life policy (10-digit) 
  c) Accident & health policies 

3 Authorised signature(s)

By signing this application, I/we confirm that I/we have read, understood and agree to be bound by Terms and Conditions on the overleaf. I/We hereby authorise the above Billing Organisation(s) to debit my/our account for payment of my bill(s). 

Signature  
Name of Authorised Signatory  
Date 

Signature  
Name of Authorised Signatory  
Date 

Signature  
Name of Authorised Signatory  
Date
Declaration & Agreement

"I/We" refers to the "Applicant". "You" refers to OCBC Bank.

GIRO Arrangement:

1. I/We authorise you to act on the Billing Organisation(s) instructions to deduct from my/our account.
2. I/We agree that:
   a. You can reject the Billing Organisation(s) instructions to debit my/our account if it does not have sufficient money and charge me/us a fee for this. You may also allow the deduction even if this results in an overdraft on the account and charge me/us a fee accordingly.
   b. This authorisation will end only when you terminate it by sending me/us a written notice or when you receive my/our written cancellation through the relevant Billing Organisation(s).
   c. You may disclose relevant information about me/us and my/our account to any person and any organisation, and I/we agree to such person and/or organisation collection and using my/our information, as may be necessary to facilitate and process this GIRO arrangement.
   d. The application processing may take at least 6 weeks.
3. I/We understand that this GIRO set-up is subject to approval of the Billing Organisation(s). I/We will continue to pay my bills to the various Billing Organisations until my/our bill is deducted from my OCBC account.
4. I/We authorise you to fill in the account number of the current account for which I/we have made this application.
5. I/We am/are aware that if I/we have existing GIRO arrangements with other banks, those will end once this GIRO arrangement is in effect.
6. I/We agree that you are not responsible for any of my loss or damage caused by arising from my action, inaction or delay in relation to the Interbank GIRO arrangement, or any failure to terminate any existing GIRO arrangement with any other bank. I/We agree that you are not liable for any claims by any party in relation to Interbank GIRO arrangement, or any failure to terminate any existing GIRO arrangement.
7. I/We have received and read a copy of the Business Account Terms and Conditions (available at all OCBC Bank branches and at http://www.ocbc.com) and have fully understood its contents. I/We agree to abide and be bound by them and any amendments, alterations and additions thereto as may from time to time be made.

Have you

☐ filled in all the relevant fields?
☐ signed against any alterations?
☐ signed section 3?

Please mail this completed form back to us. Thank you!
(This page is meant to be left blank intentionally.)