



All information is required unless stated.

## 1 Business details

Registered name of business (the "Applicant")

Deduct from this OCBC Account

\_\_\_\_\_

Business registration number / Unique Entity Number (UEN):

\_\_\_\_\_

## 2 What do you want to pay? ▶ Fill in where applicable

### Government Organisation

**Housing Development Board (HDB)** ▶ Provide 11-digit account number for Rent Payment

\_\_\_\_\_

### Telecommunications and utilities ▶ Provide account number

M1 Ltd

\_\_\_\_\_

SingTel Ltd

\_\_\_\_\_

Starhub Ltd ▶ Provide payment code

\_\_\_\_\_

SP Services Ltd

\_\_\_\_\_

### Insurance ▶ Provide insurance policy number

Income Insurance Limited

\_\_\_\_\_

The Great Eastern Life Assurance Co Ltd

a) Life policy (8-digit)

\_\_\_\_\_

b) Life policy (10-digit)

\_\_\_\_\_

c) Accident & health policies

\_\_\_\_\_

## 3 Authorised signature(s)

By signing this application, I/we confirm that I/we have read, understood and agree to be bound by Terms and Conditions on the overleaf. I/We hereby authorise the above Billing Organisation(s) to debit my/our account for payment of my bill(s).

Signature

\_\_\_\_\_

Signature

\_\_\_\_\_

Signature

\_\_\_\_\_

Name of Authorised Signatory

\_\_\_\_\_

Name of Authorised Signatory

\_\_\_\_\_

Name of Authorised Signatory

\_\_\_\_\_

Date

\_\_\_\_\_

Date

\_\_\_\_\_

Date

\_\_\_\_\_

## Declaration & Agreement

"I/We" refers to the "Applicant". "You" refers to OCBC Bank.

### GIRO Arrangement:

1. I/We authorise you to act on the Billing Organisation(s) instructions to deduct from my/our account.
2. I/We agree that :
  - a. You can reject the Billing Organisation(s) instructions to debit my/our account if it does not have sufficient money and charge me/us a fee for this. You may also allow the deduction even if this results in an overdraft on the account and charge me/us a fee accordingly.
  - b. This authorisation will end only when you terminate it by sending me/us a written notice or when you receive my/our written cancellation through the relevant Billing Organisation (s).
  - c. You may disclose relevant information about me/us and my/our account to any person and any organisation, and I/we agree to such person and/or organisation collection and using my/our information, as may be necessary to facilitate and process this GIRO arrangement.
  - d. The application processing may take at least 6 weeks.
3. I/We understand that this GIRO set-up is subject to approval of the Billing Organisation(s). I/We will continue to pay my bills to the various Billing Organisations until my/our bill is deducted from my OCBC account.
4. I/We authorise you to fill in the account number of the current account for which I/we have made this application.
5. I/We am/are aware that if I/we have existing GIRO arrangements with other banks, those will end once this GIRO arrangement is in effect.
6. I/We agree that you are not responsible for any of my loss or damage caused by arising from my action, inaction or delay in relation to the Interbank GIRO arrangement, or any failure to terminate any existing GIRO arrangement with any other bank. I/We agree that you are not liable for any claims by any party in relation to Interbank GIRO arrangement, or any failure to terminate any existing GIRO arrangement.
7. I/We have received and read a copy of the Business Account Terms and Conditions (available at all OCBC Bank branches and at <http://www.ocbc.com>) and have fully understood its contents. I/We agree to abide and be bound by them and any amendments, alterations and additions thereto as may from time to time be made.

Postage will  
be paid by  
addressee.  
For posting in  
Singapore only.

BUSINESS REPLY SERVICE  
PERMIT NO. 08066



**OVERSEA-CHINESE BANKING CORPORATION LIMITED**

ACCOUNT SERVICES  
PRIVY BOX NO. 920340  
SINGAPORE 929292

## Have you

- ☐ filled in all the relevant fields?
- ☐ signed against any alterations?
- ☐ signed section 3?

**Please mail this completed form back to us. Thank you!**