

All information is required unless stated.

To: Oversea-Chinese Banking Corporation Limited

Trade Finance Operation

Tel: 6318 7777

Fax: 6830 7967

Date

We hereby request you to amend the Standby Letter of Credit (SBLC) ref. as required below.

Applicant's details

Name

Contact person

Tel

Email

Required amendment(s)

Amend the SBLC amount: From to

Amend the Expiry date to

Amend the SBLC terms/text as below or as per the format attached

▶ Ensure that details required in the SBLC format are duly filled and every page of the SBLC format is duly signed by authorized signatory(ies). Please take note that Beneficiary's written consent is required for amendment requests to reduce the SBLC amount and/or to shorten the validity.

Delivery instructions

Section A ▶ Any one option in this section to be selected, if the SBLC was issued by OCBC, Singapore

(i) Self collection at

OCBC trade service counter at OCBC Tampines Centre 2 OCBC trade service counter at OCBC Centre South

OCBC branch at

(ii) Courier to Applicant Courier to Beneficiary at the above address

Contact Person & Department

Contact number

Section B ▶ Any one option in this section to be selected, if the SBLC was issued by another bank in beneficiary's country

(i) We authorize the issuing bank to release to or to the order of the below mentioned

Name

Contact number

Identification document & number

(ii) Courier to Applicant Courier to Beneficiary at the above address

Contact Person & Department

Contact number

All commission and charges under this SBLC are to be debited from our account number

By signing this application, we confirm that we have read, understood and agree to be bound by the terms and conditions for Standby Letter of Credit as stated on <https://www.ocbc.com/business-banking/terms-and-conditions/trade-finance>

Signature(s) & Company stamp (if any)

Date: