



Cessation of submission and collection of trade finance documents at Bukit Batok Business Banking Centre

Dear Valued Corporate Customers,

We wish to inform you that Bukit Batok Business Banking Centre will close **at 5pm on 15 April 2019**.

Submission of trade finance documents

The last submission of your trade finance documents at the Trade Document Deposit Box will be **at 2:30pm on 15 April 2019**. Any trade finance documents submitted via the Trade Document Deposit Box after this time will not be processed by the Bank.

Collection of trade finance documents

Please arrange to collect your trade finance documents **by 5pm on 15 April 2019**. Any uncollected trade finance documents will be returned to OCBC Tampines Centre 2.

Your submission / collection of trade finance documents will continue to be served at the following centres:

OCBC Centre South	18 Church Street #04-00 Singapore 049479
OCBC Tampines Centre 2	31 Tampines Ave 4 #01-00 Singapore 529680
Ubi Business Banking Centre	Blk 302 Ubi Ave 1 #01-59/63 Singapore 400302

Please contact our Business Banking Service Managers at +65 6538 1111 if you have further queries.

Thank you for your continued support.