

All information is required unless stated.

## 1 Account details

Account Name

\_\_\_\_\_

▶ Please tick one

Plus! Savings Account     NTUC-OCBC Starter Account     Other Accounts

Account Number:    \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Contact Person: \_\_\_\_\_    Contact No: \_\_\_\_\_

## 2 Your request

How many cheque books do you want?

\_\_\_\_\_ ▶ Up to 5 cheque books    ▶ We will debit your account for any related charges

How do you want to receive your cheque book?    ▶ Please tick one

Collect at branch    ▶ Please indicate branch name \_\_\_\_\_

Mail to this address    ▶ As per bank's records \_\_\_\_\_

\_\_\_\_\_

Delivery Mode ▶ Please tick one	Form Submission	Charges for S\$ Cheque book <sup>1</sup>	Charges for US\$ Cheque book <sup>2</sup>
<input type="checkbox"/> <b>Normal</b> (Delivered in 5 working days)	Mail-in or submit at any OCBC Bank branch. Alternatively, you may request for a new cheque book via any OCBC ATM with your ATM Card. <sup>3</sup>	S\$10 per cheque book	NA
<input type="checkbox"/> <b>Express</b> (Courier delivery <sup>4</sup> on the next working day if form is submitted before 4pm)	Submit at any OCBC Bank branch only. <sup>5</sup>	S\$18 per cheque book <sup>6</sup>	US\$12 per cheque book
<input type="checkbox"/> <b>Same Day</b> (Courier delivery <sup>4</sup> by 5pm on the same day if form is submitted before 11am)	Submit at any OCBC Bank branch only. <sup>5</sup>	S\$27 per cheque book <sup>6</sup>	US\$18 per cheque book

### IMPORTANT NOTES:

<sup>1</sup> S\$10 cheque book fee is waived for all Premier and Private Bank EasiSave accounts. Only delivery charges for Express and Same Day delivery apply.

<sup>2</sup> Cheque book type for Plus! Savings / NTUC-OCBC Starter account is not available in US\$.

<sup>3</sup> Cheque book request for Plus! Savings / NTUC-OCBC Starter account is not applicable via the ATM.

<sup>4</sup> For Courier delivery, if there is no one to receive the cheque book at the delivery address provided, the cheque book will be delivered to the nearest OCBC Bank branch. Account holder will have to collect the cheque book from the branch. There will be a flat fee of S\$10 applicable if the delivery has to be diverted to an OCBC Bank branch which will be debited from the account.

<sup>5</sup> For Express / Same Day cheque book request on Plus! Savings / NTUC-OCBC Starter account, you may also call 1800 820 2020.

<sup>6</sup> Inclusive of S\$10 per cheque book fee.

## 3 Your authorisation

Signature / thumbprint of Applicant(s)<sup>#</sup>

Date

Signature / thumbprint of Applicant(s)<sup>#</sup>

Date

<sup>#</sup>For joint accounts, please sign in accordance with mandate in effect of the account(s). For affixing of thumbprint, please visit any OCBC Bank branch.

For bank's use

Staff Fax No.	Staff Contact No.	Fax Date & Time	Attended by:	Approved by:
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For Express / Same Day Delivery, please select the cheque book type:

Personal Cheque:     S\$     US\$       Personal Premier:     S\$     US\$       Personal Al Wadi'ah A/c:     S\$

Remarks:

FOR TOPPAN'S USE ONLY

Cheque Range & Contact Person:

Note: For cheque book request (via normal delivery) on Plus! Savings/NTUC-OCBC Starter account, branches are to batch the forms to Account Services.

OVERSEA-CHINESE BANKING CORPORATION LIMITED  
ACCOUNT SERVICES  
BRAS BASAH POST OFFICE  
LOCKED BAG SERVICE No. 8  
SINGAPORE 911886



BUSINESS REPLY SERVICE  
PERMIT NO. 08066

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be paid by  
addressee.  
For posting in  
Singapore only.