

All information is required unless stated.



## 1 Your details

Name ▶ *As in NRIC / Passport* ☐ Dr ☐ Mr ☐ Mrs ☐ Mdm ☐ Ms NRIC / Passport Number

ID Issue Country

## 2 Change my address/contact details

New residential address <input type="checkbox"/> Overseas Address		New mailing address ▶ <i>if different from Residential Address</i> <input type="checkbox"/> Overseas Address
Type	Block No.	
Building		
Storey No.	Unit No.	
Street		Postal Code
Country	Postal Code	Country

  

<b>Change required</b> ▶ <i>Tick one only</i> <input type="checkbox"/> <b>Update details</b> ▶ <i>Existing details will be replaced with new details</i> <input type="checkbox"/> <b>Remove</b>	<b>Contact details</b> ▶ <i>Please select</i> <input type="checkbox"/> Mobile <input type="checkbox"/> Home <input type="checkbox"/> Office + (country code)- (area code, for foreign numbers) - (contact number) + - - - - - <b>Note: SMS OTP will be linked to the latest mobile number</b> ▶ <i>Please select</i> <input type="checkbox"/> Home <input type="checkbox"/> Office + (country code)- (area code, for foreign numbers) - (contact number) + - - - - -	Email address _____ _____
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## 3 Which accounts does the above change apply? ▶ *Please select individual accounts*

<input type="checkbox"/> Update all my OCBC deposit accounts including all my/our Individual Single Name & Joint-Or account(s) <input type="checkbox"/> Update all our Joint-and accounts ▶ <i>For Joint-and account(s) and Loan account(s) in joint names, the signatures of all the joint account holders are required</i> <input type="checkbox"/> Loans <input type="checkbox"/> OCBC credit cards (principal card holder) and commercial cards	<input type="checkbox"/> Unit trust/ CPF Investment Account/ SRS Account/ BCIP <input type="checkbox"/> Treasury products ▶ <i>For main account holder only</i> - SGS Bonds, T-bills, DCI, ELN, ELCI, Structured Notes, Bonds, FX, Derivatives <input type="checkbox"/> Safe Deposit Box ▶ <i>Held at branch</i> <input type="checkbox"/> ESPP (applicable for staff only) <input type="checkbox"/> Do not update for any accounts	<input type="checkbox"/> Trade Account (BIL) <input type="checkbox"/> Nominee <input type="checkbox"/> The Great Eastern Life Assurance Company Limited and/or Great Eastern General Insurance Limited account(s) ▶ <i>Including GEG Fire Insurance Policy (if any)</i> <input type="checkbox"/> Update only these accounts Account number or Credit Card number _____ Account number or Credit Card number _____
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## 4 Your authorisation and agreement ▶ *For thumbprints, please visit any OCBC Bank branch for update*

By providing the information set out in this form and submitting the same to the Bank, you hereby consent for OCBC and its related corporations to collect, use and disclose your personal data for the purposes of processing and administering your request(s) contained herein, in accordance with OCBC's Data Protection Policy (available at OCBC website > Personal Banking > Policies).

Signature of Main Applicant ▶ <i>Please sign within the box</i> <div style="border: 1px solid black; height: 40px; width: 100%;"></div>	Signature of Joint Applicant (1) <sup>#</sup> ▶ <i>Please sign within the box</i> <div style="border: 1px solid black; height: 40px; width: 100%;"></div>	Signature of Joint Applicant (2) <sup>#</sup> ▶ <i>Please sign within the box</i> <div style="border: 1px solid black; height: 40px; width: 100%;"></div>
Date <div style="border: 1px solid black; height: 40px; width: 100%;"></div>	Date <div style="border: 1px solid black; height: 40px; width: 100%;"></div>	Date <div style="border: 1px solid black; height: 40px; width: 100%;"></div>

<sup>#</sup> For joint accounts, please sign in accordance with the mandate in effect of the account(s).

For bank's use	
<b>Branch stamp/department name:</b> <div style="border: 1px solid black; padding: 5px; height: 100px;">         Attending Officer:          Signature &amp; ID verified by            Date       </div>	<b>Please do not write in this box</b> <div style="border: 1px solid black; height: 100px;"></div>
<b>Account Services</b> <div style="border: 1px solid black; padding: 5px; height: 100px;">         Processed by:            Date       </div>	<div style="border: 1px solid black; padding: 5px; height: 100px;">         Checked by:            Date       </div>

What to do next?

Mail this form back to us or visit any OCBC bank branch with your completed form

Allow 7 working days for processing  
*(For enquiries, please contact 1800 363 3333)*

Confirmation letter will be mailed to you  
*(Both to old and new address except for Treasury Product(s))*

Postage will be paid by addressee.  
For posting in Singapore only

**BUSINESS REPLY SERVICE**  
**PERMIT NO. 08066**



**OVERSEA-CHINESE BANKING CORPORATION LIMITED**  
ACCOUNT SERVICES  
PRIVY BOX NO. 920340  
SINGAPORE 929292

Submission checklist. Have You:

- ☐ Filled in all fields?
- ☐ Signed against any alterations?
- ☐ Signed section 4?

Keep the auto-generated barcode as printed. Do not alter, smudge or distort the auto-generated barcode. Please also refrain from making any handwritten amendments or entries on the printed smart form (as these will not be captured by the auto-generated barcode and accordingly will not be incorporated into your instructions).