

All information is required unless stated.



## 1 Your details

Name ▶ *As in NRIC / Passport*  Dr  Mr  Mrs  Mdm  Ms

NRIC / Passport Number

I am an OCBC Premier Banking customer

## 2 Change my address/contact details

New residential address

New mailing address ▶ *if different from Residential Address*

<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/> Postal Code	<input type="text"/> Postal Code
Country <input type="text"/>	Country <input type="text"/>

Change required

▶ *Tick one only*

- Add
- Update details  
▶ *Existing details will be replaced with new details*
- Remove

Contact details

+ (country code) - (area code, for foreign numbers) - (contact number)

Home   -   -

Office   -   -

Fax   -   -

Mobile   -   -

Use for my Online Banking SMS One-Time-Password.

Email address

▶ *Tick one only*

- Add
- Update details  
▶ *Existing details will be replaced with new details*
- Remove

Home   -   -

Office   -   -

Fax   -   -

Mobile   -   -

Use for my Online Banking SMS One-Time-Password.

Email address

## 3 Which accounts does the above change apply? ▶ *Please select individual accounts*

- |  |   |
|--|---|
| <input type="checkbox"/> Update all OCBC savings, current and time deposit accounts  | <input type="checkbox"/> ESPP (applicable for staff only) |
| <input type="checkbox"/> OCBC credit cards (principal card holder) and commercial cards  | <input type="checkbox"/> Trade Account (BIL)              |
| <input type="checkbox"/> Loans   | <input type="checkbox"/> Nominee                          |
| <input type="checkbox"/> Unit trust/ CPF Investment Account/ SRS Account/ BCIP   | <input type="checkbox"/> Do not update for any accounts   |
| <input type="checkbox"/> Treasury products ▶ <i>For main account holder only</i><br>- DCR, ELN, ELCI, Structured Notes, Bonds, FX, Derivatives   | <input type="checkbox"/> Update only these accounts       |
| <input type="checkbox"/> Safe Deposit Box ▶ <i>Held at branch</i> <input type="text"/>   | Account number or Credit Card number <input type="text"/> |
| <input type="checkbox"/> The Great Eastern Life Assurance Company Limited and/or Great Eastern General Insurance Limited account(s)<br>▶ <i>Including GEG Fire Insurance Policy (if any)</i> | Account number or Credit Card number <input type="text"/> |

## 4 Your authorisation and agreement ▶ *For thumbprints, please visit any OCBC Bank branch for update*

You agree and allow us to disclose information to The Great Eastern Life Assurance Company Limited and/or Great Eastern General Insurance Limited (where applicable) by giving them a copy of this signed form, so that they can update their records according to your instructions indicated on this form. You agree that the Bank or the companies listed above may verify your signatures against their records before acting on your instructions. By providing the information set out in this form and submitting the same to the Bank, you confirm that you have read, understood and consent to the terms of the OCBC Data Protection Policy available at [www.ocbc.com/policies](http://www.ocbc.com/policies) or upon request.

Signature of Main Applicant ▶ *Please sign within the box* Signature of Joint Applicant (1)<sup>#</sup> ▶ *Please sign within the box* Signature of Joint Applicant (2)<sup>#</sup> ▶ *Please sign within the box*

<input type="text"/>	<input type="text"/>	<input type="text"/>
Date	Date	Date

# *For joint accounts, please sign in accordance with the mandate in effect of the account(s).*

For bank's use

Branch/department name:

Attending Officer:   Date	Signature verified by:   Date
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Account Services

Processed by:   Date	Checked by:   Date
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## What to do next?

Mail this form back to us or visit any OCBC bank branch with your completed form

Allow 7 working days for processing  
(For enquiries, please contact 1800 363 3333)

Confirmation letter will be mailed to you  
(Both to old and new address except for Treasury Product(s))

Postage will be paid by addressee.  
For posting in Singapore only

**BUSINESS REPLY SERVICE**  
**PERMIT NO. 08066**



**OVERSEA-CHINESE BANKING CORPORATION LIMITED**  
ACCOUNT SERVICES  
BRAS BASAH POST OFFICE  
LOCKED BAG SERVICE NO. 8  
SINGAPORE 911886

### Submission checklist. Have You:

- Filled in all fields?
- Signed against any alterations?
- Signed section 4?
- Attached copies of required documents below?

**Change address/Contact details**

- Copy of NRIC (Front and Back) - For Singapore Citizens and PRs
- Copy of Malaysian IC (Front and Back) - For Malaysian Citizens
- Copy of passport with at least 6 months validity - For Foreigners

**Keep the auto-generated barcode as printed. Do not alter, smudge or distort the auto-generated barcode. Please also refrain from making any handwritten amendments or entries on the printed smart form (as these will not be captured by the auto-generated barcode and accordingly will not be incorporated into your instructions).**