



Please complete the form in **block letters, using black ink**

### DETAILS OF ACCOUNT HOLDER

Name of Account Holder	Telephone No./Contact Person
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### DETAILS OF FUNDS TRANSFER

Bank Reference No. <div style="border: 1px solid gray; height: 15px; width: 100%;"></div>	Transaction Date <table style="width: 100%; text-align: center; border-collapse: collapse;"> <tr> <td style="border: 1px solid gray; width: 15px; height: 15px;"></td> <td style="border: 1px solid gray; width: 15px; height: 15px;"></td> <td style="font-size: 8px;">-</td> <td style="border: 1px solid gray; width: 15px; height: 15px;"></td> <td style="border: 1px solid gray; width: 15px; height: 15px;"></td> <td style="font-size: 8px;">-</td> <td style="border: 1px solid gray; width: 15px; height: 15px;"></td> <td style="border: 1px solid gray; width: 15px; height: 15px;"></td> <td style="border: 1px solid gray; width: 15px; height: 15px;"></td> <td style="border: 1px solid gray; width: 15px; height: 15px;"></td> </tr> <tr> <td style="font-size: 8px;">D</td> <td style="font-size: 8px;">D</td> <td></td> <td style="font-size: 8px;">M</td> <td style="font-size: 8px;">M</td> <td></td> <td style="font-size: 8px;">Y</td> <td style="font-size: 8px;">Y</td> <td style="font-size: 8px;">Y</td> <td style="font-size: 8px;">Y</td> </tr> </table>			-			-					D	D		M	M		Y	Y	Y	Y	Value Date <table style="width: 100%; text-align: center; border-collapse: collapse;"> <tr> <td style="border: 1px solid gray; width: 15px; height: 15px;"></td> <td style="border: 1px solid gray; width: 15px; height: 15px;"></td> <td style="font-size: 8px;">-</td> <td style="border: 1px solid gray; width: 15px; height: 15px;"></td> <td style="border: 1px solid gray; width: 15px; height: 15px;"></td> <td style="font-size: 8px;">-</td> <td style="border: 1px solid gray; width: 15px; height: 15px;"></td> <td style="border: 1px solid gray; width: 15px; height: 15px;"></td> <td style="border: 1px solid gray; width: 15px; height: 15px;"></td> <td style="border: 1px solid gray; width: 15px; height: 15px;"></td> </tr> <tr> <td style="font-size: 8px;">D</td> <td style="font-size: 8px;">D</td> <td></td> <td style="font-size: 8px;">M</td> <td style="font-size: 8px;">M</td> <td></td> <td style="font-size: 8px;">Y</td> <td style="font-size: 8px;">Y</td> <td style="font-size: 8px;">Y</td> <td style="font-size: 8px;">Y</td> </tr> </table>			-			-					D	D		M	M		Y	Y	Y	Y
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### Currency & Amount

Currency    Amount    .   

### TYPE OF REQUEST

Please cancel the funds transfer application.

Refund to be credited to my/our OCBC A/C No.    A/C Currency   

### CHARGES

Payment of your handling charge and any agent bank charges (if any) from this request is as follows:

Debit my/our OCBC A/C No.    A/C Currency   

Conversion by the Bank of any remittance charges into a foreign currency will be based on the Bank's published foreign exchange rates.

### TERMS AND CONDITIONS

Any request by the Account Holder to cancel or withdraw any instructions which have already been processed by the Bank shall be undertaken by the Bank on a best endeavour basis.

No refund shall be made until such proceeds have been received by the Bank. The Bank may convert at such rate as the Bank deems fit any payment received for the Applicant's Account in a currency different from that of such Account into the currency of that Account and the Account Holder shall bear the cost of such conversion.

I/We acknowledge that my/our request for cancellation will be made only when you are in possession of the funds in respect of the above funds transfer. This is subject to the beneficiary and/or his bank agreeing to my/our request for cancellation and returning the funds to you. I/We agree that you will have no responsibility or liability towards me/us if the beneficiary fails to return the funds to you.

I/We agree that any refund is to be made at the prevailing buying rate and less your charges if any.

In consideration of you acting in accordance with the terms of this request, I/we agree to indemnify you and keep you indemnified against all demands, actions, proceedings (whether groundless or not), liabilities, claims, damages, losses, costs and expenses (including without limitation legal fees on an indemnity basis) of whatever nature and howsoever arising that you may incur or sustain by reason thereof now or at any future time.

Authorized Signature(s)	Full name of Authorised Signatory/Signatories	Date
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### FOR BANK'S USE ONLY

Instruction from branch:

Signature verified by:	Scanned & indexed by:
	QC/Approved by: